

# Supply Chain Dispatch & Shipping Expert

Job ID  
REQ-10070330  
фев 12, 2026  
Румыния

## Сводка

#LI-Onsite

Location: Târgu Mureș, Romania

This role is based in Târgu Mureș, Romania. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

We are looking for a proactive and detail-oriented Dispatch & Shipping Expert to join our team. In this role, you will ensure smooth operations by managing documentation and transport organization for internal and external customers. You will be the main contact for internal and external stakeholders related to shipments into the entire world and work closely with other departments.

## About the Role

### Key Responsibilities:

- Transport organization for shipments to other countries
- Coordinate dispatch with external customers and warehouse team
- Ensure shipping aligns with requested delivery dates in alignment with Customer service and Warehouse
- Manage special requests like one-time shipments, registration samples based on customer demand
- Update and maintain Dispatch related SAP records
- Monitor supply related Key Performance Indicators (KPIs) and prepare performance reports, implement Corrective Actions/Preventive Actions (CAPAs) to improve performance

### Minimum Requirements:

- Proven experience in Operations Management and Execution
- Problem-solving and timely decision-making abilities, strong sense of ownership and proactive mindset
- Being a team player is essential; Strong in communication including internal and external stakeholders
- Understanding of transportation, demand planning, and order management
- Active learning mindset and ability to manage stress effectively
- Proficiency in relevant tools and systems (e.g. SAP)
- Transportation: Knowledge of transportation processes to facilitate timely and cost-effective
- Romanian and English (fluent)

### Commitment to Diversity and Inclusion / EEO paragraph:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
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Дивизион  
Operations  
Business Unit  
Information Technology  
Место  
Румыния  
Сайт  
Targu Mures  
Company / Legal Entity  
RO03 (FCRS = RO003) Novartis Pharmaceuticals S.R.L  
Functional Area  
Technical Operations  
Job Type  
Full time

Employment Type

Regular

Shift Work

No

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