

Associate Analyst- Field Operations

Job ID
REQ-10074700
апр 22, 2026
Индия

Сводка

- ~支持团队中的TA负责人/产品经理/产品主管
- ~为团队成员提供增强的营销和秘书支持。
- ~提供分析和运营支持。员工一致对数据进行定性和定量分析，以实现明智的决策。

About the Role

Major Accountabilities

- ~ 负责提供秘书和行政支持。
- ~ 支持项目经理编写营销宣传材料。
- ~ 确保SOP的全面实施。发布月度报告，显示客户满意度。更新分销商数据库
- ~ 确保准确、及时地完成所有报告。

Key Performance Indicators

- ~客户满意度。
- ~准时交货

Work Experience

- ~在制药行业的工作经验

Skills

- ~行政协助
- ~Adobe Indesign的
- ~广告活动
- ~商业网络
- ~沟通技巧
- ~好奇心
- ~客户维系
- ~数字营销
- ~电子邮件营销
- ~营销宣传材料
- ~营销传播
- ~营销计划
- ~移动营销
- ~新闻稿
- ~社交媒体
- ~SOP (标准操作程序)
- ~贸易展览

Language

英语

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

International

Business Unit

Marketing

Место

Индия

Сайт

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Маркетинг
Job Type
Full time
Employment Type
正式
Shift Work
No

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. <mailto:diversityandincl.india@novartis.com>
4. https://novartis.wd3.myworkdayjobs.com/zh-CN/Novartis_Careers/job/Hyderabad-Office/Associate-Analyst--Field-Operations_REQ-10074700
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