

# Specialist - Quality Operations

Job ID  
REQ-10075469  
апр 14, 2026  
Индия

## Сводка

The Specialist - Quality Operations is expected to manager End to end Supplier / Vendor Quality Management activities.

## About the Role

### Major accountabilities:

- Drafting of Annual Monitoring and Certification report for incoming materials.
- Drafting / Negotiation (if applicable) and Archival of Quality Assurance Agreement with Suppliers/Service providers.
- Evaluation and Management of Supplier Change Notifications (SCN) and Initiation of quality record for the applicable SCN.
- Drafting and Evaluation of Supplier's incoming materials Specification.
- Performing Quality Risk Assessment (QRA) for existing and new Suppliers / Service providers.
- Management of Supplier/ Material qualification and supplier related documentation.
- Preparation of regulatory statement for materials and finished products.
- Management Quality records, Support the Service Delivery team (SDT) with quality topics and 3rdPAP Management in TPRM (Third Party Risk Management) tool.
- Coordination with stakeholders in SIM (Supplier Information Management) approval process for Quality deliverables.
- Preparation of relevant contributing report for respective APQR section.
- Evaluation of change control tasks/ deviations related to supplier quality management.
- Audit preparation support, QARP and FURP Role for audit and CAPA Management.
- Responsible for the Functional representative activities.
- End to end deliverables for supplier / Vendor quality management activities as per the delegated task from the business partner.

### Obligatory requirements:

- Education: M. Pharma / B Pharma / MSc or Equivalent from Reputed university.
- Experience: 8 Years of pharmaceutical Quality experience preferably in Supplier Quality Management area.
- Basic Project management skills
- English fluent, written and spoken.

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Дивизион

Operations

Business Unit

Other

Место

Индия

Сайт

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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