

Patient Safety Specialist (12 months fixed term)

Job ID
REQ-10076022
апр 27, 2026
Мексика

Сводка

At Novartis, patient safety sits at the core of our purpose, and this role gives you the opportunity to make a real difference every day.

As a Patient Safety Specialist, you'll help protect patients by ensuring safety information is collected, assessed, and reported with the highest standards of quality and compliance. Working closely with medical, regulatory, and operational partners, you'll support country-level pharmacovigilance activities, contribute to inspections and audits, and strengthen a culture of collaboration, integrity, and continuous improvement.

About the Role

Job Title: Patient Safety Specialist

Contract duration: 12 months

Location: Insurgentes, Mexico City, Mexico

#LI-Hybrid

Relocation Support: Novartis is unable to offer relocation support - please only apply if this location is accessible to you.

Key Responsibilities

- Collect, assess, document, and follow up safety reports from all sources, including clinical and post-marketing
- Process adverse event cases in safety systems with accuracy, completeness, quality focus, and timeliness
- Coordinate safety report submissions and safety information distribution to health authorities and partners
- Collaborate with external service providers to ensure regulatory and procedural compliance
- Develop, update, and implement local pharmacovigilance procedures aligned with global standards
- Partner with cross-functional teams to ensure safety data capture and vigilance compliance
- Provide guidance on vigilance clauses for local contracts and agreements
- Track pharmacovigilance agreements and escalate deviations from standard templates
- Reconcile safety data with medical, quality, and third-party partners
- Support training, audits, inspections, and corrective and preventive action plans

Essential Requirements

- Completed degree (or currently pursuing with expected graduation within the next 3 months) in a life sciences or healthcare discipline (e.g., pharmacy, chemistry, nursing, medicine, or equivalent).
- Knowledge of national and international pharmacovigilance regulations
- Experience in adverse event processing and safety reporting
- Understanding of pharmacological and medical terminology
- Strong attention to quality, accuracy, and regulatory timelines
- Intermediate English (both spoken & written)
- Fluency in local language (both spoken & written)
- Strong communication and collaboration skills

Desirable Skills

- 1 year of experience in a similar role

If you're driven by purpose and inspired by the opportunity to protect patients every day, this is your moment. Bring your expertise to Novartis, work alongside passionate experts, and help shape the future of patient safety. Apply now and make your impact where it matters most.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

Development

Business Unit

Development

Место

Мексика

Сайт

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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