

## Associate Analyst - Master Data Management-2

Job ID  
REQ-10076126  
Июн. 24, 2026  
Индия

### Сводка

-Responsible as a specialist for warehouse logistics whilst meeting Pharmaceutical Regulatory and Corporate Guidelines.

### About the Role

#### Major accountabilities:

- Master Data: Master Data Analyst is first point of contact to requestors for review, challenge and communicate with the requestor to ensure the correctness of the material/customer/vendor attributes. After all attributes have been reviewed and validated, the creation is executed. Execute monthly report for checking and validating that the changes performed (material, customer, vendor) are of good quality and well documented and traceable. Supports as well some projects with relation to the material, customer and vendor.
- Logistics, Warehouse and Distribution: Monitor warehouse KPIs and creates reports. Ensures the shipping according with the received orders. Supports the warehouse manager.
- Planning: manages and handles the inbound/outbound of materials/products. Updates the SAP database.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Distribution of marketing samples (where applicable)

#### Key performance indicators:

- Documentation according to our SOPs, On time in full production Supply

#### Minimum Requirements:

##### Work Experience:

- Experience in manufacturing related to supply chain function
- Operations Management and Execution

##### Skills:

- GMP knowledge
- HSE Knowledge
- Logistics and Transportation Management
- Master Data
- Operational Excellence
- SAP ERP
- Supply Chain Management
- Supply Planning
- Warehouse Management

##### Languages:

- English.

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<https://www.novartis.com/about/strategy/people-and-culture>

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Дивизион  
Operations  
Business Unit  
Production / Manufacturing  
Место  
Индия  
Сайт  
Hyderabad (Office)  
Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited  
Functional Area  
Technical Operations  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work

No

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