

Record to Report Team Lead

Job ID
REQ-10076319
апр 22, 2026
Мексика

Сводка

-To lead the FRA function within a country across divisions OR lead a FRA service line/ process/ area/ technology and ensure end-to-end service delivery to all Novartis divisions

About the Role

Location: Hybrid. CDMX

Your key responsibilities include, but are not limited to:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a team of R2R specialists/managers.
- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the reporting processes for actuals to agreed quality and fast close timeline.
- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: Statutory audits, GST, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals are met effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.
- Ensuring timely preparation and submission of financial statements, product margin analysis.
- Manage regular month close with smooth submissions along with ensuring accuracy in accruals, provisions and performing internal controls with adequate documentation.

Essential Requirements:

- Education (minimum/desirable): University level degree in Chartered Accountant / MBA desirable
- Languages: English require
- Experience: +10 years of experience
- Proven record of successfully managing projects driving performance (e.g. ERP implementation)
- People Leadership.
- Excellent communication skills, leadership exposure Demonstrated ability to work effectively in a multi-national, matrix organization
- PMP /Lean Six Sigma Certified

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

Дивизион
Finance
Business Unit
Finance

Место
Мексика
Сайт
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
Аудит и финансы
Job Type
Full time
Employment Type
Regular
Shift Work
No

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