

# Senior Scientific Writer II

Job ID  
REQ-10076558  
апр 29, 2026  
Индия

## Сводка

To write, support, and manage projects, to prepare high quality medical and scientific communications including literature review, abstracts, posters, slide sets, manuscripts (complex) for publication / presentation at congresses or internal medical and/or clinical teams.

## About the Role

**Location:** Hyderabad #Hybrid

## Key Responsibilities

- Prepares, literature review, abstracts, posters, and slide sets, and manuscripts (complex) working from various data sources including clinical study reports, patient profiles, protocols etc.
- Performs quality control (QC) checking / proof reading of the above-mentioned deliverables to meet customer expectations.
- Manages multiple projects of up to two brands at any given time.
- Obtains feedback from customers and implements customer management tactics.
- Complies with and support group's project management tool, standards, policies, and initiatives.
- Follows Novartis specifications for documentation, templates etc.
- Maintains records for all assigned projects including archiving.
- Maintains audit, SOP, and training compliance. Trains new joiners, fellow colleagues as and when required. Performs additional tasks as assigned.

## Essential Requirements:

- Science degree or equivalent, B.Sc./equivalent with 8 years Clinical Research (CR) experience, M.Sc./M.Pharm +6 years of clinical research (CR) experience.
- Doctoral Degree or Qualification in Medical Sciences (MBBS/MD/equivalent); PhD + 4 years of CR experience, MBBS/equivalent + 4 years of CR experience, MD +2 year of CR experience. Excellent written and oral English.
- Project Management; People Management; Third Party (Customer/Vendor/Buyer) Relationship Management; Budgetary Management.
- Managing Cross Cultural Matrix Organization; Driving operational excellence.
- Scientific/Clinical Knowledge of safety aspects, TA, Disease, Brand.
- Writing medical documents and publications (e.g., abstracts, literature review, slide sets, posters, manuscripts, meeting reports).
- Clinical Research/ Drug Development; Drug Safety; Quality Management
- IT/ web applications, office productivity tools, and document formatting skills.

## Commitment to Diversity & Inclusion

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

US

Business Unit

Marketing

Место

Индия

Сайт

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

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