

Expert Scientific Writer

Job ID
REQ-10076565
апр 29, 2026
Индия

Сводка

To manage and complete assigned Medical Communications deliverables at high quality standards and in accordance with agreed timelines. Projects include manuscripts, abstracts, posters, slide sets, satellite symposia content, congress or advisory board reports, publication planning and medical education materials for internal medical and/or clinical teams.

About the Role

Location: Hyderabad #Hybrid

Key Responsibilities

- Demonstrate a command of assigned therapeutic areas and expertise with assigned products.
- Research and write original content for publications activities (primary and review manuscripts, abstracts, posters), slide presentations and other materials based on direction and materials supplied by customers.
- Prepare meeting materials for satellite symposia (agenda, slide content, speaker briefings etc.), and reports from advisory boards and other internal or external meetings.
- Develop content that is scientifically accurate, evidence-based, grammatically accurate, referenced using appropriate sources, and consistent with quality standards for author review, customer review as appropriate, and scientific peer review.
- As needed, perform quality control (QC) checking / proof reading of the above-mentioned documents to meet customer expectations.
- Clearly communicate medical scientific concepts in a condensed, audience-appropriate way.
- Follow all internal processes and procedures with regard to workflow, development of deliverables, and adherence to industry best practices, including GPP3.
- Demonstrate the flexibility/adaptability necessary to function on different therapeutic teams as needed and to work on projects across multiple brands at any given time.
- Interpret and apply clinical data in medical communication deliverables. •Work in conjunction with service team and line manager to develop and adhere to logical and attainable timelines for project completion.
- Provide accurate citations in text (utilizing Reference Manager system), a bibliography, and appropriately annotated references for medical review.

Essential Requirements:

- Minimum science degree or equivalent. MSc, PhD, PharmD, or MD preferred. Minimum of 5 years' experience in medical communications. Medical writing experience.
- Good understanding of industry work processes for publications.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook). Excellent written and oral English.
- Adheres to quality, timeliness, and productivity of deliverables as per KPI targets.
- Attention to detail and high degree of scientific and medical accuracy in medical writing.
- Ability to identify key issues and to creatively and strategically overcome challenges or obstacles.
- Sound analytical thinking, planning, prioritization, and execution skills.
- Well-developed professional communication skills, including written and interpersonal. Exceptional organizational skills with adeptness at multitasking.

Desirable Requirement :

- Flexibility and adaptability to change; ability to work under time constraints.
- Ability to interact effectively in a team-oriented environment.
- Established track record of high-quality medical communications outputs (e.g., manuscripts, posters, etc.). Understanding of good publication practice guidelines (GPP3).

Commitment to Diversity & Inclusion

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

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Business Unit

Marketing
Место
Индия
Сайт
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Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

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