

# Automation Lead

Job ID  
REQ-10077757  
Июн. 22, 2026  
Сингапур  
Available in: English

## Сводка

Location: Tuas South Avenue, Singapore #LI-Hybrid

Internal job title: ITOT Lead

This role is based in Singapore. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

### About the Role:

The ITOT Lead will lead the Automation organization, which is responsible to establish, maintain and improve the automation processes with respect to buildings, equipment and utilities in the assigned region / site. The Lead coordinates all strategic automation projects and initiatives. The role provides cost-effective and efficient technical solutions, standards, strategies and acts as a competence center for automation and interface to IT.

### About the Role

#### Key Responsibilities:

- Responsible for Strategy & Organizational Development, in terms of preparing monthly engineering reports with key KPIs (Capex, Maintenance, HSE and Quality), supporting internal and external audits, implementing technical standards, implementing GOPs, where needed creation of regional / site SOPs & templates, and lead and contribute to equipment, utility, facility improvement projects (e.g. energy efficiency, productivity, environmental compliance, maintenance).
- Focus on Automation, drive Technical Operations and Computer Systems Life Cycle Management of ITOT Systems, and develop & implement recipe authoring aspects of control systems (DCS / MES / Scada / PLC's / Lab applications / Control Networks);
- Design, implement & maintain Historian Configuration for modules / visualization / OPEX;
- Implement Software Change Controls associated with automation / system changes; develop & deliver OT activities (e.g. Backup & Recovery / Patch Management / Remote Access / User Access) and establish & maintain new / modified end-to-end ITOT services / processes / procedures for Automation / Manufacturing / QC equipment
- Develop contractual strategy and framework to manage vendors / contractors and corresponding contracts in operations or project scope
- Responsible for Project Engineering & Control: prepare Equipment Specifications and System Requirements in project (e.g. User Requirement Specification); prepare / execute Project Health & Safety Risk Assessments (Equipment / Process); develop test specification / plan for commissioning & qualification in projects; perform new equipment FAT / SAT / inspections in project; perform provisional and final project handover.

#### Essential Requirements:

- 10+ years of experience in engineering and ITOT
- Experience in DeltaV DCS / Syncade MES / Siemens PLC's / PI Historian / Control Networks / Control Protocols
- Strong stakeholder management and excellent communication skills
- People management skills with strong ability to provide technical leadership and a passion for people development in technical areas

#### Desirable requirements:

- AI, Data and Digital mindset
- Operational excellence and continuous improvement mindset

#### Commitment to Diversity & Inclusion:

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

#### Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

#### Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион  
Operations  
Business Unit  
Information Technology  
Место  
Сингапур  
Сайт  
Tuas South Avenue  
Company / Legal Entity  
SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd  
Functional Area  
Информационные технологии  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

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