NOVARTIS

Strategic Security Senior Analyst

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REQ-10077779
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Индия

Сводка

The GSOC Senior Analyst also plays a key role in supporting critical asset monitoring, secure travel support, and emergency communication workflows. Operating within a 24x7 rotational shift model, the analyst ensures continuity of operations, compliance with ISO 27001 and EN 50518 standards, and maintains structured documentation to support audits, certifications, and after-action reviews.

About the Role

Major Accountabilities:

Shift Handover & Continuity of Operations

- Conduct comprehensive shift handovers covering VIP movements, threat intelligence updates, ongoing incidents, and system alerts.
- Ensure operational continuity by documenting critical incidents and preserving audit trails.

Real-Time Monitoring & Alarm Supervision

- Monitor security alarms, CCTV feeds (VMS/Axis Companion), GPS tracking systems, and field team dispatches.
- Ensure compliance with GSOC Work Process Documents (WPDs) for incident classification, escalation, and response.

Emergency Notifications & Crisis Coordination

- Coordinate time-sensitive emergency communications via approved platforms (e.g., Everbridge).
- Maintain accurate and auditable stakeholder distribution lists.
- Act as the focal point for multi-agency coordination during critical events.

Executive Protection Helpline & Call Handling

- Provide 24/7 helpline support for senior associates.
- Maintain structured call handling protocols, access control for privileged information, and escalation logs for after-action review.

Secure Travel Support

- Vet travel itineraries against geopolitical and localized threat intelligence.
- Provide proactive risk mitigation recommendations for high-risk travel.

Critical Asset Security Monitoring

- Monitor strategic locations and high-value assets for security breaches.
- Enforce physical access control policies and respond to anomalies.

Compliance & Documentation

- Maintain secure and accurate events and incident logs.
- Participate in internal audits and readiness drills to uphold ISO 27001 and EN 50518 certification standards.

Minimum Requirements

- Availability for 24x7 rotational shifts as per operational needs.
- Commitment to strict confidentiality and compliance protocols (ISO 27001 A.9 – Access Control & A.13 – Communications Security).
- Strong analytical and communication skills, especially under time-sensitive or high-pressure conditions.

Desirable Attributes

- Familiarity with incident categorization frameworks, RACI matrices, and business continuity planning (BCP).
- Experience with classified information handling, multi-jurisdiction coordination, and structured communication under stress.
- Ability to synthesize threat intelligence into actionable insights for operational and strategic decision-making.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people’s lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!
Learn more here:

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Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
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Дивизион
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Business Unit
Administration & Facility
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Юристы, Интеллектуальная собственность, Compliance
Job Type
Full time
Employment Type
Regular
Shift Work
No

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