

# Senior Medical Information Manager I

Job ID  
REQ-10078751  
май 26, 2026  
Индия

## Сводка

This role is responsible for delivering complex Medical Information (MI) activities and for providing functional and therapeutic area/brand expertise to support the development of Medical Information documents. It also involves developing high-quality responses to escalated medical enquiries received from Novartis country affiliates worldwide across the Novartis product portfolio.

## About the Role

### Major accountabilities:

- Provide timely and quality responses to medical enquiries escalated from Novartis country affiliates for products
- Write MI deliverables such as Global Guidance Documents (GGDs), MI Q&As to ensure they meet quality requirements – scientifically balanced and evidence-based, adhere to topic, using appropriate language and correct grammar, and regulatory/safety/legal aspects are considered
- Provide input into MI processes and standards to ensure optimal efficiency and productivity

### Essential Requirements:

- Healthcare professional degree or degree in a healthcare-related field. Advanced degree (PhD, PharmD, MD) in life science/healthcare
- Minimum 2 years' experience in a Medical Information/Communications role specifically in the Pharmaceutical Industry (or a related Medical Affairs role with significant MI responsibility in the Pharmaceutical Industry)
- Experience with delivering MI services at Global and local level
- Product and disease area knowledge in Novartis therapeutic areas
- Strong knowledge of good practices in medical information writing, and experience with mentoring others
- Strong clients focus and cross-functional skills and proven experience in collaboration with other departments/groups

### Skills Desired

Clinical Research, Clinical Trials, Detail-Oriented, Medical Writing, Safety

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

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Дивизион

Development

Business Unit

Development

Место

Индия

Сайт

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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