

Record to Report Sr. Specialist Ecuador

Job ID
REQ-10079133
Июн. 12, 2026
Мексика

Сводка

#LI-Hybrid

Location: Mexico City, Mexico

Relocation Support: This role is based in Mexico City, Mexico. Novartis is unable to offer relocation support: please only apply if accessible.

Bring your financial expertise to a role where precision, insight, and impact meet. As a Record to Report Senior Specialist at Novartis, you will play a key role in ensuring the integrity and accuracy of financial reporting, supporting critical business decisions with reliable data. You will manage general ledger activities, deliver timely and compliant reporting, and collaborate with cross-functional teams to drive transparency and continuous improvement. Your contributions will directly support strong governance, informed decision-making, and operational excellence across the organization.

About the Role

Key Responsibilities

- Provide proactive general ledger support to ensure accurate, complete, and timely financial records and reporting.
- Maintain fixed asset accounting, including assets under construction and accurate depreciation calculations.
- Prepare financial analyses and reports with strong emphasis on accuracy, compliance, and timeliness.
- Deliver high-quality data for internal consolidation and external reporting, including statutory and tax requirements.
- Support financial activities, decision-making, and cross-functional finance projects with relevant insights.
- Act as first-line support for SAP issues across general ledger, fixed assets, and cash processes.
- Contribute to financial reporting and accounting projects at country or business unit level.

Essential Requirements

- Bachelor's degree in Accounting, Finance, Economics, or a closely related discipline.
- Professional experience in financial reporting, accounting, or general ledger management within a corporate environment.
- Proficiency in spoken and written English to support global collaboration and reporting requirements.
- Strong knowledge of financial accounting principles, reporting standards, and compliance requirements.
- Experience working with Enterprise Resource Planning systems, such as SAP, in finance or accounting processes.
- Solid analytical and critical thinking skills with the ability to interpret financial data and provide insights.
- Ability to influence stakeholders and communicate effectively across functions and organizational levels.
- Proven ability to manage priorities, support multiple activities, and deliver accurate results under tight deadlines.

Desirable Requirements

- Experience in the pharmaceutical or healthcare industry preferred.

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

Дивизион
Finance
Business Unit
Finance
Место
Мексика

Сайт
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
Аудит и финансы
Job Type
Full time
Employment Type
Regular
Shift Work
No

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