

设备操作员

Job ID
REQ-10079221
май 26, 2026
Китай

Сводка

~设备操作员

~根据生产计划执行分配的生产任务和活动，使产品能够按照相关的 GMP、安全和环境准则及时生产出保质保量的产品。

~服务运营商

~根据相关的 GMP、安全和环境准则，根据生产计划执行分配的生产任务和活动。

根据生产流程和进度开展日常运营支持活动，实现产品质量和数量的及时生产

~文档专家管理员

~文档专家管理 GMP 制造文档和批次记录版本的修改、编辑、分发、审查和归档，以便在质量和期限内将其交付给生产。文档专家管理员确保为该单位的正常运作提供一套必要的行政任务。

About the Role

Major accountabilities:

- Equipment Operator -Participation to the manufacturing processes
- Execution of all assigned activities according to production schedule and in compliance with the valid GMP, work, operating, environmental and safety instructions and guidelines.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Distribution of marketing samples (where applicable)

Key performance indicators:

- Deadlines: compliance with production planning, execution of tasks on time
- Quality: Amount of errors in production documents edited or updated and in batch record review
- Time management for shop floor where required

Minimum Requirements:

Work Experience:

- Operations Management and Execution

Skills:

- General HSE Knowledge
- GMP Knowledge

Languages:

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

Operations

Business Unit

Production / Manufacturing

Место

Китай

Сайт

Changping County (Beijing)

Company / Legal Entity

CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

正式

Shift Work

No

无障碍及便利设施

诺华承诺与残障人士共事并为他们提供合理的便利设施。如果您由于健康状况或残障在招聘过程的任何环节需要合理便利设施或者为了履行职位的基本职能请发送电子邮件至 diversityandincl.china@novartis.com 告知您的需求和联系方式，并在邮件中附上您的职位申请编号。

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