

Warehouse Inventory Control & Logistics Specialist

Job ID
REQ-10079964
Июн. 16, 2026
США

Сводка

Take the lead in shaping smarter, more efficient supply chain operations that directly impact patients' lives. As a Warehouse Inventory Control and Logistics Specialist, you will play a pivotal role in ensuring seamless inventory management, data-driven decision-making, and regulatory compliance across warehouse and logistics activities. This is a dynamic opportunity to collaborate cross-functionally, optimize systems, and drive continuous improvement in a fast-paced, highly regulated environment where your insights and precision truly matter.

About the Role

Location:

- This position will be located in Durham, NC and will be an onsite role.
- Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Key Responsibilities:

- Manage 3PL inventory within the ERP system, ensuring accuracy across multi-site supply chain operations
- Coordinate domestic and international shipping activities aligned with ERP system transactions and compliance requirements
- Analyze ERP system data to generate insights and support strategic supply chain decision-making
- Monitor warehouse access controls and conduct periodic reviews to maintain security and compliance
- Lead state manufacturing license applications, renewals, and compliance documentation
- Investigate supply chain issues using ERP system data, implement solutions, and track performance
- Develop and maintain standard operating procedures, guidelines, and ERP system-related training materials
- Support quality investigations, change requests, and corrective and preventive actions within ERP system workflows
- Provide audit support and ensure adherence to regulatory and internal compliance standards, including ERP system controls
- Oversee material destruction processes and manage dispensing activities with accurate ERP system documentation

Essential Requirements:

- Bachelor's degree in supply chain, engineering, science, business, or related field, or equivalent experience
- Minimum three years of experience managing systems in manufacturing or supply chain environments, or seven years without degree
- Strong understanding of ERP systems, including configuration, integration, and support of business processes
- Proven ability to analyze data and generate insights to support supply chain and inventory decisions
- Proficiency in Microsoft Excel and Microsoft Office applications for data analysis and reporting
- Excellent communication skills with ability to collaborate across diverse teams and organizational levels
- Strong problem-solving skills with ability to manage multiple variables in dynamic environments
- Self-motivated, well organized professional with strong critical thinking and sound judgment

Novartis Compensation and Benefit Summary:

The salary for this position is expected to range between \$41.06 and \$76.25 per hour.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

#LI-Onsite

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an

e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
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Product Supply Chain
Место
США
Состояние
North Carolina
Сайт
Durham
Company / Legal Entity
U473 (FCRS = US473) Novartis Gene Therapies
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Regular
Shift Work
No

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