

## People Partner (HR)

Job ID  
REQ-10080778  
Июн. 18, 2026  
США

### Сводка

We're a team of dedicated and smart people united by a drive to achieve together. The US People and Organization (P&O) team is seeking a new People Partner to support Commercial Organization.

You will be a trusted advisors offering in-country policy expertise and knowledge to support and educate leaders, managers and associates on all People and Organization (P&O) topics on the moments that matter. People Partners support business groups in country, enabling the delivery of lifecycle events, the employee value proposition, talent acquisition, talent management, learning, performance management, employee relations, rewards, pay and reporting. In addition, People Partners implement P&O change initiatives at a country level acting as agents of change by working collaboratively with Business Partners and Senior People Partners. We work collaboratively across divisions and adapt our support to meet the evolving needs of the business, bringing curiosity, strong problem-solving skills, an agility mindset, and a willingness to embrace AI and technology-enabled ways of working.

### About the Role

Novartis will not sponsor visas for this position.

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

This role is required to be in our East Hanover office 3x/week - #Hybrid.

### Key Responsibilities:

- Implements P&O initiatives, supporting the overall P&O strategy. Ensure People Partnering processes are accomplished with high quality and efficiency. Champions culture and supports implementation of corporate initiatives.
- Drive buy-in and utilization of data and analytics to identify risk and trends, and to apply these business insights to inform decisions and actions.
- Embraces customer feedback to understand the customer journey with moments that matter and makes recommendations for continuous improvement. Implement enhancements and modification as necessary to meet both the business and customer needs.
- Ensure compliance with local equity / Equal Employment Opportunity (EEO) regulations.
- Manage the delivery of in-country transformations, consult with legal, provides advice and guidance for managers through the local US process, oversee associate notice / handover meetings and overall restructuring life cycle.
- Manage the execution of local implementation of large-scale organizational and day-to-day organizational structure changes, in line with country regulations / policies. Manage internal movement offers and mobility.
- Ensures local Employee Relations regulations are in line with local regulations and Novartis integrity standards from a cross divisional / country lens. Manages Employee relations within client group, coaching and mentoring associates and managers.
- Promotes the contribution of ideas and solutions to the P&O network (Country Business Partners, Global Business Partners and Country P&O Boards). Seeks to establish strong relationships with cross-divisional P&O community members to understand needs and challenges and drive continuous improvement.

### Essential Criteria:

- BA Degree in a relevant HR or related discipline.
- At minimum 5+ years' work experience in P&O – with breadth of experience across P&O disciplines. At minimum 3+ years supporting a complex and metrics organization within the US.
- Strong interpersonal and stakeholder management skills, with the ability to work independently, manage competing priorities in a fast-paced changing environment, influence without authority, coach leaders, solve problems practically, and collaborate effectively across the organization.
- Coaching and mentoring; proficient in facilitation, influencing and collaborating across boundaries. Strong project management capabilities and people analytics skills, effectiveness with data / metrics / reporting to inform decision making. Employee relations, risk management, change implementation and change management expertise.
- Strong hands-on experience using Workday (or comparable HR systems) to manage end-to-end P&O processes (e.g., talent moves, org changes, performance, recruitment), with a clear understanding of how system workflows translate into employee and manager experience
- Proven AI and technology fluency, with practical experience applying AI tools and digital solutions to enhance day-to-day work (e.g., generating insights, improving processes, drafting communications), and a strong curiosity to continuously adopt new technologies
- Demonstrated ability to lead and advise on employee relations matters, ensuring compliance with local regulations and company standards, while building manager capability through coaching, guidance, and proactive issue resolution
- Fluency in English both oral and written communication skills.

### Desirable Criteria

- Experience within similar PeoplePartner/ Human Resource Employee Support role.
- Exposure to multinational organizations.
- Ability to operate confidently in a standardized, tech enabled processes (e.g., Workday). Commitment to data quality, compliance, and process discipline.

### Benefits & Rewards

The salary for this position is expected to range between \$98,700 and \$183,300 per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and

match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally <https://www.novartis.com/careers/benefits-rewards>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

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**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

**EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

**Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион

People & Organization

Business Unit

Human Resources

Место

США

Состояние

New Jersey

Сайт

East Hanover

Company / Legal Entity

U061 (FCRS = US002) Novartis Services, Inc.

Functional Area

Управление персоналом

Job Type

Full time

Employment Type

Regular

Shift Work

No

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