

Maintenance Planner Scheduler

Job ID
REQ-10081773
Июн. 25, 2026
США

Сводка

Be at the heart of operational excellence in a cutting-edge biopharmaceutical environment where your planning expertise keeps innovation moving forward. As a Maintenance Planner, Scheduler, you will play a critical role in ensuring equipment reliability and production continuity by designing smart, efficient maintenance strategies. This is your opportunity to collaborate with cross-functional teams, optimize resources, and directly impact product quality and patient outcomes—all while driving continuous improvement in a highly regulated and fast-paced manufacturing setting.

About the Role

Location:

- This position will be located in Durham, NC and will be an onsite role.
- Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Key Responsibilities:

- Plan and schedule maintenance and calibration activities aligned with production timelines
- Develop and maintain accurate equipment records and maintenance plans
- Coordinate technicians, contractors, and resources to execute planned work efficiently
- Provide technical guidance to maintenance and reliability teams
- Analyze and prioritize work orders based on urgency, complexity, and available resources
- Collaborate with production teams to align maintenance with operational needs
- Ensure compliance with safety, quality, and regulatory standards
- Support development and execution of preventive and predictive maintenance strategies
- Monitor maintenance performance and generate reports for leadership review
- Contribute to continuous improvement, cost optimization, and equipment reliability initiatives

Essential Requirements:

- Bachelor of Science degree in a relevant field with two years of experience, or four years of relevant experience in lieu of a degree
- Experience in a manufacturing or technical environment, preferably within biopharmaceutical operations
- Hands-on experience with biopharmaceutical processing equipment and systems
- Strong knowledge of preventive and predictive maintenance planning methodologies
- Proficiency with CMMS and Microsoft Office applications
- Experience applying reliability centered maintenance principles to manufacturing equipment
- Demonstrated ability to perform root cause failure analysis and implement effective solutions
- Strong collaboration and communication skills across cross-functional teams

Novartis Compensation and Benefit Summary:

The salary for this position is expected to range between \$32.12 and \$59.62 per hour.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

#LI-Onsite

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

EEO Statement:

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Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an

e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
Operations
Business Unit
Production / Manufacturing
Место
США
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North Carolina
Сайт
Durham
Company / Legal Entity
U473 (FCRS = US473) Novartis Gene Therapies
Functional Area
Административные функции
Job Type
Full time
Employment Type
Regular
Shift Work
No

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