

# Academy, Training & Enablement Operations & Analytics Specialist

Job ID  
REQ-10081852  
июл 13, 2026  
Индия  
Available in: English

## Сводка

Band: Level 3

#LI-Hybrid

Location: Hyderabad, India

Relocation Support: This role is based in Hyderabad, India. Novartis is unable to offer relocation support: please only apply if accessible.

About the Role: Are you passionate about turning data into meaningful insights that shape ethical culture and learning effectiveness? Join Novartis as an ERC Training & Enablement – Operations & Analytics Specialist and play a key role in delivering analytics, project management, and strategic insights that influence global ethics, risk, and compliance initiatives. Working with senior stakeholders and international teams, you will transform complex data into compelling stories, drive continuous improvement across training programs, and contribute to projects that help strengthen our culture and reimagine medicine for patients worldwide.

## About the Role

### Key Responsibilities

- Transform complex data into actionable insights that inform training and enablement strategies.
- Measure training effectiveness, identify trends, and recommend continuous improvement opportunities.
- Analyze behavioural and culture-related data to help manage ethical and compliance risks.
- Develop engaging reports, dashboards, and presentations for senior stakeholders.
- Lead and coordinate project activities, milestones, meetings, and webinars across global initiatives.
- Leverage artificial intelligence tools to enhance analysis, content creation, and decision-making.
- Collaborate with cross-functional teams to deliver impactful training and enablement programs.

### Essential Requirements

- Bachelor's degree in Psychology, Behavioural Science, Sociology, or a related Social Science discipline.
- Minimum three years of experience in data analytics, information management, and project delivery.
- Experience supporting training and capability building projects
- Strong experience using analytics and business intelligence tools to develop dashboards and insights.
- Advanced Microsoft Excel and PowerPoint skills with the ability to present data through compelling storytelling.
- Solid knowledge of project management methodologies, including Waterfall, Agile, and hybrid delivery models.
- Experience using project management and collaboration tools such as Planner, SharePoint, and Teams.
- Proven ability to build strong partnerships and collaborate effectively across diverse stakeholder groups.
- Excellent verbal and written communication skills, including translating complex insights for non-technical audiences.

## Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here:

<https://www.novartis.com/about/strategy/people-and-culture>

### Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career

Opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион  
Ethics Risk & Compliance  
Business Unit  
Corporate & Division Services  
Место

Индия  
Сайт  
Hyderabad (Office)  
Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited  
Functional Area  
Юристы, Интеллектуальная собственность, Compliance  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

### Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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