NOVARTIS

Logistics Planning Specialist

Job ID
REQ-10083016
июл 13, 2026
Италия
Available in: English

Сводка

#LI-Hybrid
Location: Ivera, Italy

The Logistics Planning Specialist plans, prepares and executes time-critical shipments for Radioligand Therapy (RLT) products, ensuring compliance. Coordinate courier bookings, documentation, GPS assignment, and data quality to achieve safe, on-time delivery from our manufacturing sites to destinations worldwide.

About the Role

Major Accountabilities:

- Batch build-up in system. Build accurate, complete, and timely batch plans in the system for production. Optimize logistics options, validate against master data, manage last-minute requests or adjustments, and handle individual CDMO orders as required.
- Courier booking and coordination. Book and confirm courier services, send pre-alerts and shipping documents, verify capacity, track handover to the courier, and ensure a GPS device is available and active for each shipment.
- Documentation preparation. Prepare and verify all required documentation, including the Dangerous Goods Declaration (DGD), Air Waybill (AWB), Bill of Lading (BOL), Pro forma Invoice (PI), etc. Ensure accuracy and compliance with applicable transport regulations such as DOT and IATA.
- Stakeholder coordination. Keep manufacturing sites, couriers, and internal teams informed through clear handoffs, proactive status updates, and timely escalations.
- Issue and disruption management. Identify potential risks early, execute mitigation protocols, trigger playbooks, and coordinate recovery actions with clear communication and timely updates.

Essential requirements:

- Technical Degree.
- At least 2 years of experience within the Supply Chain department of a manufacturing site.
- Strong communication and stakeholder management skills. Clear verbal and written updates with couriers, manufacturing sites, supply chain teams, and leadership.
- Time management and adaptability. Prioritize multiple shipments and adjust to changing cut-offs, processes, and tools.
- Attention to detail. High accuracy in documentation and data entry, ensuring compliance and right-first-time execution.
- Fluent in English.

Desirable requirements:

- Pharmaceutical/biotech background.
- IATA DGR certification.
- Power Query proficiency.

Benefits & Rewards

At Novartis, we’re committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: 31,300.00 - 58,100.00 EUR

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams’ representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Primary location salary range
€31,300.00 - €58,100.00
Дивизион
Operations
Business Unit
Production / Manufacturing
Место
Италия
Сайт
Ivrea
Company / Legal Entity
IT58 (FCRS = IT058) Advanced Accelerator Applications Italy Srl
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Regular
Shift Work
No

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