

GxP T&L Operations Expert

Job ID
REQ-10083800
июл 22, 2026
Индия
Available in: English

Сводка

Operationally support T&L activities across defined scope within Novartis, to ensure compliance and enhance access to learning for associates

About the Role

Major Accountabilities:

- Compliantly manage the in-scope training matrix.
- Define system set-up and co-ordinate appropriate learning management system maintenance for all in-scope training requirements (courses, curricula, assignments etc.) with the LMS administrators.
- Manage all in-scope reporting requirements.
- Communicate appropriately on availability of learning content, to support the curiosity and growth of Novartis associates.
- Manage and support local learning events across defined scope within Novartis.

Key Performance Indicators:

- Customer satisfaction
- Punctuality rate
- Jobs done on time, following the specified cycle time
- Consistent compliance with GMP and Health, Safety and Environment guidelines and Standard Operating Procedures
- No complaints with regulatory inspections

Work Experience: NA

Skills:

- Collaboration
- Dealing With Ambiguity
- Deadline Adherence
- Health & Safety Regulations Knowledge
- Monitoring
- Punctuality
- Regulatory requirements knowledge
- Problem Solving Skills
- Leadership
- Communication skills
- Data Integrity
- Digital saviness

Languages:

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
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Дивизион
Operations
Business Unit
Production / Manufacturing
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area

Quality
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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