

Institutional Membership, Chargebacks & Rebates Analyst

Job ID
REQ-10084779
июл 31, 2026
США
Available in: English

Сводка

#LI-Hybrid

Location: East Hanover, New Jersey

Novartis is unable to offer relocation support: please only apply if accessible.

About the Role

At Novartis, we are reimagining medicine to improve and extend people's lives. As an Institutional Membership, Chargebacks & Rebates Analyst, you will play a critical role in supporting Market Access operations by ensuring accurate membership validation, chargeback adjudication, and rebate-related activities across key customer channels. You will leverage data, analytics, and emerging technologies to drive operational excellence, support Government Pricing activities, and provide actionable insights that help optimize contract performance. This role offers a unique opportunity to partner across Finance, Market Access, Trade Operations, Government Pricing, and Commercial organizations while contributing to a highly compliant and data-driven environment.

About the Role

- Manage and maintain institutional membership data across systems including Model N and SAP, ensuring high levels of accuracy and data integrity
- Validate chargeback activity, analyze discrepancies, and support resolution of complex wholesaler chargeback and resubmission issues
- Conduct Class of Trade research and support Government Pricing calculations and compliance requirements
- Reconcile chargeback deductions and collaborate with Accounts Receivable and business partners to resolve variances
- Leverage analytics, dashboards, and external membership rosters to identify trends, anomalies, and business improvement opportunities
- Partner with wholesalers, GPOs, specialty distributors, HIBCC, HRSA, and internal stakeholders to validate eligibility and resolve membership discrepancies
- Support continuous improvement initiatives through automation, advanced analytics, AI-enabled tools, and process optimization while ensuring compliance with SOX and Novartis policies

Essential Requirements:

- Bachelor's degree in Finance, Accounting, Business Administration, or a related discipline
- Minimum 2 years of experience within the pharmaceutical, biotechnology, healthcare, or related industry
- Experience supporting chargebacks, rebates, contracts, membership validation, Government Pricing, or related Market Access operations
- Strong analytical skills with advanced proficiency in Microsoft Excel and experience working with large data sets
- Fluency in English with excellent communication, collaboration, and stakeholder management skills

Desirable Requirements

- Experience with Model N, SAP S/4HANA, EDI transaction sets (844, 845, and 849), or related life sciences applications
- Experience utilizing Power BI, analytics platforms, automation tools, or AI-enabled solutions to improve operational efficiency and decision-making

Benefits & Rewards

The salary for this position is expected to range between 60,600 – 103,900 USD Annual per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

To learn more about the culture, rewards and benefits we offer our people click [here](#).

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

The Novartis Group of Companies are Equal Opportunity Employers and take pride in maintaining a diverse environment. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, gender, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

Accessibility and Accommodation:

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or in order to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com call +1 (877) 395-2339 and let us know that nature of your request and your contact information. Please include the job requisition number in your message

Why Novartis:

Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
Finance
Business Unit
Finance
Место
США
Состояние
New Jersey
Сайт
East Hanover
Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation
Functional Area
Аудит и финансы
Job Type
Full time
Employment Type
Regular
Shift Work
No

Job ID
REQ-10084779

Institutional Membership, Chargebacks & Rebates Analyst

[Apply to Job](#)

Job ID
REQ-10084779

Institutional Membership, Chargebacks & Rebates Analyst

[Apply to Job](#)

Source URL: <https://www.novartis.ru/careers/career-search/job/details/req-10084779-institutional-membership-chargebacks-rebates-analyst>

List of links present in page

1. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
2. <https://www.novartis.com/about/strategy/people-and-culture>
3. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
4. <mailto:us.reasonableaccommodations@novartis.com>
5. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/East-Hanover/Institutional-Membership--Chargebacks---Rebates-Analyst_REQ-10084779
6. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/East-Hanover/Institutional-Membership--Chargebacks---Rebates-Analyst_REQ-10084779