

Order Release and Credit Risk Management Specialist

Job ID
REQ-10084857
июл 30, 2026
Мексика
Available in: English

Сводка

#LI-Hybrid

Location: Mexico City, Insurgentes

Relocation Support: This role is based in Mexico City, Insurgentes. Novartis is unable to offer relocation support: please only apply if accessible.

About the Role

At Novartis, we are reimagining medicine to improve and extend people's lives, and delivering an exceptional customer experience starts with strong financial processes and effective risk management. As an Order Release and Credit Risk Management Specialist, you will play a critical role in balancing business growth with responsible credit risk management across LACan markets. You will help ensure timely order fulfillment, safeguard financial performance through sound credit decisions, and provide valuable insights that support commercial success while maintaining compliance with Novartis policies and controls. This is an exciting opportunity to collaborate across Finance, Commercial, Customer Service, and Global Operations teams while contributing to continuous improvement and operational excellence.

About the Role

Key Responsibilities

- Validate and release customer orders in accordance with credit policies, payment behavior, and approved risk thresholds
- Monitor blocked orders and collaborate with Collections, Commercial, and Finance teams to resolve issues efficiently
- Assess customer credit evaluations and recommend appropriate credit limits and payment terms
- Maintain accurate customer credit profiles, supporting documentation, and records within enterprise systems
- Track credit exposure, overdue accounts, and high-risk customers while escalating relevant risk events
- Prepare credit risk reports, blocked-order dashboards, and management insights to support business decisions
- Identify process improvement opportunities and support automation initiatives that enhance efficiency and control effectiveness

Essential Requirements

- Bachelor's degree in Finance, Accounting, Business Administration, or a related field
- Minimum 2 years of experience in finance, Order-to-Cash, credit risk management, accounts receivable, or related processes
- Strong understanding of credit risk assessment, customer account management, and financial analysis
- SAP knowledge with advanced Excel and data analysis capabilities
- Fluency in English with strong communication, analytical, and stakeholder management skills

Desirable Requirements

- Experience supporting multinational organizations, shared services environments, or pharmaceutical industry operations, including project management exposure
- Portuguese language skills

Commitment to Diversity & Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities.

If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Дивизион

Finance

Business Unit

Finance

Место

Мексика

Сайт

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Аудит и финансы

Job Type

Full time

Employment Type

Regular

Shift Work

No

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