

Analyst IV

Job ID
REQ-10085218
авг 19, 2026
Сингапур

Сводка

-This role utilizes chemistry laboratory skills to test and measure product or materials while ensuring that analysis is performed according to established Standard Operating Procedures (SOPs), Analytical Methods and current Compendia.

About the Role

Major Accountabilities:

- Sample storage and management
- Analytical testing/documentation of drug product / finished product / complaints / stability / packaging material samples to GxP standards Stability
- Testing/Sample storage and management .
- Analytical documentation of stability samples to GxP standards
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Distribution of marketing samples (where applicable)
- Support method validation/verification execution

Key Performance Indicators:

- Orders are processed correctly and quickly.
- No waiting times due to wrong or delayed order.
- Deadline adherence rate: orders completed on time, all missed deadlines reported in good time, the shortest possible lead time
- Ensure constant readiness for inspection, no critical complaints from superiors and inspectors
- Consistently follow the GMP and GSU guidelines, as well as the SOPs, no critical irregularities
- Finding and implementing optimization options to reduce costs
- Completed training plan

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

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[Read our handbook \(PDF 30 MB\)](#)

Дивизион
Operations
Business Unit
Quality
Место
Сингапур
Сайт
Tuas South Avenue
Company / Legal Entity
SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd
Functional Area
Quality
Job Type
Full time
Employment Type
Regular
Shift Work
No

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List of links present in page

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- 2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
- 3. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Tuas-South-Avenue/Analyst-IV_REQ-10085218
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