

Recruitment Experience Partner

Job ID
REQ-10086121
авг 27, 2026
Мексика

Сводка

#LI-Hybrid

Location: Mexico City, Mexico (Insurgentes)

Relocation Support: This role is based in Mexico City, Mexico (Insurgentes). Novartis is unable to offer relocation support: please only apply if accessible.

Are you passionate about creating exceptional candidate experiences and building meaningful connections with talent? As a Recruitment Experience Partner, you will be at the heart of Novartis' hiring journey, serving as the primary point of contact for candidates and ensuring every interaction is fast, seamless, and human-centered. In this highly collaborative role, you will work closely with Recruitment Business Partners to deliver high-quality hiring outcomes across multiple countries while helping shape a fair, inclusive, and engaging recruitment experience. This is an exciting opportunity for a recruiting professional who enjoys connecting with people, thrives in a fast-paced environment, and is motivated by making a direct impact on how talent experiences Novartis.

About the Role

Key Responsibilities

- Serve as the primary contact for candidates, delivering an exceptional experience throughout the hiring journey.
- Conduct first-round interviews and extend offers for high-volume hiring in partnership with Recruitment Business Partners.
- Execute core recruiting activities including screening, shortlisting, candidate communication, and interview coordination.
- Support complex or senior-level recruitment activities through applicant management and targeted sourcing.
- Maintain accurate recruitment data and ensure compliance with established processes and service level commitments.
- Identify opportunities to enhance candidate experience and improve recruitment processes through continuous feedback.

Essential Requirements

- 5+ years of recruiting experience in-house, agency, or shared services environments.
- Experience supporting recruitment activities across multiple countries, preferably within LATAM or the Americas region.
- Strong English proficiency with the ability to engage and influence candidates professionally.
- Proven ability to manage high-volume recruitment processes while maintaining quality and efficiency.
- Strong understanding of recruitment operations, process discipline, and applicant tracking systems.
- Excellent communication, stakeholder management, and candidate engagement skills.

Desirable Requirements

- Experience working with Workday Recruiting or similar talent acquisition platforms.
- Experience supporting global or regional talent acquisition organizations within a matrix environment.
- Experience in Innovative Technology is considered a plus.

Accessibility and Accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities.

If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Accesibilidad y Adaptaciones

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad.

Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион
People & Organization
Business Unit
Human Resources
Место
Мексика

Сайт
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
Управление персоналом
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Job ID
REQ-10086121

Recruitment Experience Partner

[Apply to Job](#)
Job ID
REQ-10086121

Recruitment Experience Partner

[Apply to Job](#)

Source URL: <https://www.novartis.ru/careers/career-search/job/details/req-10086121-recruitment-experience-partner>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. <mailto:tas.mexico@novartis.com>
4. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/INSURGENTES/Recruitment-Experience-Partner_REQ-10086121-1
5. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/INSURGENTES/Recruitment-Experience-Partner_REQ-10086121-1