

Director, PMO & Change Management Capability, Tools & Standards

Job ID
REQ-10086140
авг 19, 2026
CША

Сводка

#LI-Hybrid

Reporting into the ED, US New Capabilities & Adoption, this role is accountable for building the scalable US Commercial project-management and change-management capability system, including standards, self-service toolkits, methods, templates, training, coaching, and quality controls that enable decentralized teams to deliver transformation with discipline and sustained adoption. The Director, PMO and Change Management Capability, Tools & Standards is responsible for owning project management and change capability strategy, methodology standards, tool ecosystem, self-service model, playbook governance, adoption quality bar, and capability measurement across US Commercial. This role leads a core team of self-service leads and tooling manager with cross-functional inter-faces including US functions, P&O Change, OD, Learning, DDIT and Legal.

This position will be located at East Hanover, NJ and will not have the ability to be located remotely. This position will require up to 20% travel as defined by the business (domestic and/ or international).

About the Role

Key Responsibilities:

- Define common project management and change management standards for US Commercial initiatives, calibrated to complexity and risk rather than one-size-fits-all bureaucracy.
- Build self-service toolkits, playbooks, templates, training, and coaching models for project scoping, planning, governance, stakeholder management, change impact, readiness, adoption, and value tracking.
- Partner with P&O, OD, and transformation teams to align change methods with enterprise standards and business realities.
- Establish a capability-building roadmap to improve project delivery discipline and change adoption maturity across US Commercial.
- Measure usage, quality, effectiveness, and value of PM / change methods and tools.
- Lead PM and change capability resources; manage continuous improvement of tools and standards.

Essential Requirements:

- Bachelor's degree in business, organizational development, learning, healthcare, digital or related field; advanced degree (MBA MS, or equivalent) preferred.
- 10+ years in project management, change management, transformation, organizational development, capability building, or consulting.
- Demonstrated experience building methods, toolkits, standards, and capability systems for large matrixed organizations.
- Strong knowledge of project management, change management, stakeholder readiness, communications, training, adoption, benefits realization, and governance.
- Ability to simplify methods without weakening discipline.

Desirable Requirements:

- PMP, Prosci, ACMP, Agile, Lean Six Sigma, or equivalent certifications/experience.
- Pharma/healthcare, commercial transformation, P&O OD/change, or enterprise tool deployment experience

Novartis Compensation Summary:

The salary for this position is expected to range between \$185,500 and \$344,500 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an

e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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New Jersey
Сайт
East Hanover
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Functional Area
Продажи
Job Type
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Employment Type
Regular
Shift Work
No

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List of links present in page

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2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
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