

Director, Portfolio Prioritization

Job ID
REQ-10086161
avr 21, 2026
CША

Сводка

#LI-Remote

This position can be based remotely anywhere in the U.S. (there may be some restrictions based on legal entity). Please note that this role would not provide relocation as a result. The expectation of working hours and travel (domestic and/or international) will be defined by the hiring manager.

Are you passionate about shaping how an organization invests in its most important priorities? As Director, Portfolio Prioritization, you will play a critical role in driving the future of Novartis' Reimagining Work transformation by creating transparency across a complex portfolio of initiatives and helping ensure the highest-value opportunities receive the right focus, resources, and governance. Working at the intersection of strategy, innovation, artificial intelligence, and enterprise transformation, you'll partner with senior leaders across the organization to evaluate emerging opportunities, guide portfolio decisions, and help accelerate meaningful business impact. This is a unique opportunity to influence how work gets done across Novartis while advancing transformative solutions that improve outcomes for our people and patients.

About the Role

Key Responsibilities:

- Lead portfolio reporting across Reimagining Work initiatives, providing transparency into priorities, progress, risks, and outcomes.
- Establish reporting standards, data quality requirements, governance processes, and portfolio performance metrics.
- Develop executive-ready insights that inform strategic decisions, resource allocation, and portfolio prioritization.
- Own the AI use case intake process, ensuring requests are evaluated consistently and aligned to business priorities.
- Partner with stakeholders to refine submissions, clarify requirements, and identify opportunities for solution reuse.
- Facilitate cross-functional reviews involving business, technology, data, and artificial intelligence stakeholders.
- Assess opportunities based on strategic alignment, value realization, feasibility, readiness, adoption, and risk.
- Prepare governance recommendations and decision packages supported by data, analysis, and business impact.
- Ensure approved initiatives have clear ownership, roadmap alignment, governance oversight, and execution accountability.
- Drive continuous improvement of portfolio governance, intake processes, stakeholder engagement, and decision effectiveness.

Essential Requirements:

- **Education:** Bachelor's degree in a related field required. Advanced degree preferred.
- 10+ years of experience in strategic planning, transformation governance, program management, business operations, management consulting, digital/AI portfolio management, or a related field.
- Demonstrated experience managing complex portfolios across demand intake, prioritization, capacity, dependencies, risk, readiness, governance, performance reporting, and accountable handoff to delivery teams.
- Strong analytical ability to synthesize strategic, operational, financial, delivery, and resource information into clear portfolio insights, trade-offs, and decision-ready recommendations.
- Experience leading structured intake and cross-functional review processes, including assessing business value, strategic alignment, feasibility, readiness, duplication, dependencies, risk, and resource requirements.
- Strong executive communication, structured problem solving, stakeholder orchestration, governance facilitation, and influence without authority across business, technology, data, Finance, risk, and enabling functions.

Novartis Compensation Summary:

The salary for this position is expected to range between \$185,500 and \$344,500 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
US
Business Unit
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Место
США
Состояние
Remote, US
Сайт
Remote Position (USA)
Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation
Alternative Location 1
East Hanover, New Jersey, США
Functional Area
Маркетинг
Job Type
Full time
Employment Type
Regular
Shift Work
No

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