

Marketing Assistant, Prostate Cancer

Job ID
REQ-10086243
авг 27, 2026
Великобритания

Сводка

#LI-Hybrid

Location: London, Westworks

Relocation not supported.

Welcome to where we Thrive!

Novartis Innovative Medicines has an exciting opportunity for a Marketing Assistant, Prostate Cancer to join our oncology team.

As a global healthcare leader, Novartis has one of the most exciting product pipelines in the industry today. Our mission is to improve patients' lives by providing customers with innovative science and differentiated healthcare solutions delivered by diverse and engaged talent with integrity, passion and focus on performance. Our mission is brought to life by talented, performance driven people. At Novartis, creativity and diversity are encouraged, effort is recognised, success is celebrated, and people feel valued and listened to.

The successful candidate will have the opportunity to get involved and gain exposure to many different areas within Novartis and will support the Marketing team in managing all relevant business processes. Some of the duties are listed below:

About the Role

Key Responsibilities

- Development and delivery of specific projects that will achieve overall brandobjectives, such as the organisation and management of congresses
- Supporting the development and management ofmarketing materials
- Providing analytical support to feed into launch plans, KOL engagement plans, brand plans, sales planning, campaign tracking tools etc.
- Budget Management , vendor management , raising purchase orders, goods receipting
- Financial reconciliations and tracking spend
- Manage documents through the approval process and ensurecompliance with relevant SOPprocess steps and liaising withagencies.
- Manage withdrawals of materials and/ or arranging re-certification andarchiving of materials as needed.
- Support with the preparationof contracts and agreements as required
- Contract management support regarding interactions with healthcare professionals, agencies and other third parties, includingputting in place confidentiality agreements
- Managing processes relating todisclosure of payments toHCPs etc. as required
- Co-ordination of team meetings
- Maintaining records on behalf of the team and keeping documentation for team use
- Organisation of itineraries and logistics for ongoing department/franchise activities
- Being a champion for communications- ensuring structured communications andtimely responses /support for the field team (KAM)

Essential Requirments:

- Educated to degree level in Life Sciences,Business or Marketing or similar
- Minimum 12 months experience within UK healthcare and pharmaceuticals or marketingenvironment
- Full eligibility to work in the UK

Desirable:

- Oncology Therapy Area experience desirable.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: 29,260.00 - 54,340.00 GBP Annual

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters Long-term equity awards granted at group level may also be part of your package. Further details will be provided during the application process.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

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[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range

£29,260.00 - £54,340.00

Дивизион

International

Business Unit

Marketing

Место

Великобритания

Сайт
London (The Westworks)
Company / Legal Entity
GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.
Functional Area
Административные функции
Job Type
Full time
Employment Type
Regular
Shift Work
No

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