NOVARTIS

AD, Tech/Ops Data Partnerships

Job ID
REQ-10086353
Авг. 21, 2026
США

Сводка

#LI-Remote
This position can be based remotely anywhere in the U.S. (there may be some restrictions based on legal entity). Please note that this role would not provide relocation as a result. The expectation of working hours and travel (domestic and/or international) will be defined by the hiring manager. This position will require 20% travel.

Job description summary
This Associate Director role sits within Data Partnerships Operations and reports to the Data Partnerships Leads. The role supports smooth onboarding and ongoing management with data partners/vendors, serving as a day-to-day coordination point across business stakeholders, brands, functions, Data Partnerships, data partner/vendor technical teams, DEO, IM DnA, and cross-functional technical teams. The role requires close alignment with business priorities and operating rhythms to help ensure data is flowing correctly, metadata is captured on data assets, catalogs and inventories remain current, and issues are triaged, escalated, and resolved in a timely manner.

The Associate Director will orchestrate technical onboarding in collaboration with DEO, support day-to-day data operations post-go-live, coordinate real-time issue resolution across data partners/vendors and internal teams, track SLA adherence and delivery performance, and maintain the documentation, metadata, catalog inputs, and operational insights needed to strengthen data partner/vendor execution and trusted data asset management.

About the Role

Key Responsibilities:

- Serve as the day-to-day coordination point across business stakeholders, brands, functions, Data Partnerships, data partner/vendor technical teams, and Novartis data engineering teams, including DEO / IM DnA.
- Support smooth technical onboarding in collaboration with DEO, ensuring alignment on data formats, metadata, delivery requirements, catalog inputs, and readiness milestones.
- Provide ongoing technical operations support post-go-live, working cross-functionally in the cadence of business stakeholders, brands, and functions to monitor ingestion, confirm data is flowing correctly, track pipeline performance, and coordinate issue resolution.
- Maintain and manage a centralized data issue tracker covering both technical and business-related issues, ensuring visibility, ownership, validation, and closure.
- Coordinate timely data quality issue resolution across data partners/vendors and internal teams, using business context to prioritize risks, escalate recurring issues, and provide actionable insights to Data Partnerships leadership.
- Support working-level data partner/vendor technical relationship management, including frequent operational touchpoints, delivery follow-up, real-time issue triage, escalation, and performance discussions.
- Track SLA adherence and delivery performance, proactively flagging risks, recurring gaps, and opportunities to improve reliability.
- Maintain data documentation, metadata, data partner/vendor documentation, data asset inventory inputs, catalog updates, onboarding progress, delivery health metrics, and back-end process tracking.

Novartis is seeking an Associate Director, Tech/Ops Data Partnerships to support smooth onboarding and ongoing management with data partners/vendors, working closely with business stakeholders, brands, functions, Data Partnerships, DEO, IM DnA, and technical stakeholders to ensure data is flowing correctly, metadata is captured on data assets, catalogs are updated, and operational issues are tracked through resolution. The ideal candidate brings strong operational discipline, technical fluency, data partner/vendor coordination experience, and the ability to operate within the cadence of business teams, understand stakeholder priorities, and translate technical execution into clear business impact.

Essential Requirements:

- **Education:** Bachelor's degree in related field is required; Master of Science and/or MBA strongly preferred
- Minimum 7+ years of experience in pharmaceutical, healthcare, technology, data, analytics, data partner/vendor operations, data engineering coordination, or consulting.
- Experience coordinating smooth technical onboarding, ongoing data partner/vendor management, data delivery, ingestion readiness, metadata alignment, catalog inputs, file formats, delivery requirements, and operational handoffs.
- Strong understanding of data quality, data pipelines, issue tracking, SLA management, data partner/vendor documentation, metadata, and data asset inventory processes.
- Proven ability to coordinate across business stakeholders, brands, functions, data partners/vendors, Data Partnerships, data engineering, and analytics stakeholders in a fast-paced, matrixed environment requiring timely alignment, escalation, and follow-through.
- Ability to manage centralized trackers, operational dashboards, delivery health metrics, recurring issue themes, and performance insights with strong attention to detail.
- Excellent communication skills, with the ability to translate technical issues into clear operational implications, risks, decisions, and next steps for business stakeholders, brands, functions, and leadership audiences.
- Ability to thrive in a fast-paced environment, manage ambiguity, proactively escalate risks, and drive follow-through to closure.

Novartis Compensation Summary:

The salary for this position is expected to range between $145,600.00 and $270,400.00 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
US
Business Unit
General Management
Место
США
Состояние
Remote, US
Сайт
Remote Position (USA)
Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation
Functional Area
Маркетинг
Job Type
Full time
Employment Type
Regular
Shift Work
No

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