

Specialist- Transparency Operations

Job ID
REQ-10086923
Окт. 23, 2026
Индия

Сводка

#LI-Hybrid

Location: Hyderabad, India

Relocation Support: This role is based in Hyderabad, India. Novartis is unable to offer relocation support: please only apply if accessible.

Join Novartis and help strengthen trust and transparency across global healthcare. As a Specialist - Data Validation, Transparency Operations, you will play a vital role in ensuring the accuracy, integrity, and compliance of data used for transparency reporting worldwide. Working with cross-functional teams across countries, you will leverage your analytical skills, attention to detail, and compliance expertise to support critical disclosure activities, improve data quality, and drive operational excellence. If you are passionate about data, governance, and making a meaningful impact in a highly regulated environment, this is an opportunity to contribute to a purpose-driven organization that is reimagining medicine.

About the Role

Key Responsibilities

- Validate transparency data to ensure accuracy, completeness, and compliance across global reporting systems.
- Identify data gaps and partner with stakeholders to drive timely remediation activities.
- Perform independent quality reviews and maintain robust data validation controls.
- Support pre-disclosure and final disclosure reporting activities within defined timelines.
- Generate data insights and status updates to support informed compliance decisions.
- Coordinate with local, global, and technology teams to resolve data-related queries.
- Deliver training, maintain process documentation, and promote continuous data quality improvements.

Essential Requirements

- Bachelor's degree in Business Administration, Engineering, Data Management, or a related field.
- Experience in data governance, data quality assurance, and complex data validation activities.
- Strong knowledge of healthcare transparency reporting and compliance requirements.
- Advanced Microsoft Excel skills, including data analysis, reconciliation, and reporting.
- Experience working with enterprise resource planning and customer relationship management systems.
- Excellent stakeholder management, communication, and problem-solving skills within cross-functional environments.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

Learn more here:

<https://www.novartis.com/about/strategy/people-and-culture>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Дивизион
Ethics Risk & Compliance
Business Unit
Corporate & Division Services
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Юристы, Интеллектуальная собственность, Compliance
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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