

SSO Strategy & Operations Manager (Hub)

Job ID
REQ-10087206
Сен. 29, 2026
Сингапур

Сводка

-Oversees the strategic and operational planning/ management from a clinical trial execution perspective. Oversight of budget and resource allocation within assigned trial. Enables operational excellence through process improvement and knowledge sharing across trials within program/franchise. Enables an empowered organization that can navigate in a matrix environment and adjust quickly to business needs.

About the Role

Major accountabilities:

- Manage all operational aspects of assigned clinical trials / projects -Accountable for quality & completeness of qualification & governance documentation
 - Provide mentorship/coaching -Identify training needs & prepare/develop adequate training materials
 - Ensures trial site selection, activation, enrolment, resource allocation, timelines & budget commitments are delivered per established trial objectives
 - Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Key performance indicators:**
- Timely, efficient and quality execution of trials and trial related activities within assigned clinical program(s) within budget, and in compliance with quality standards.
 - Appropriate funding and resourcing for assigned clinical program(s).
 - Adherence to Novartis policy and guidelines and external regulations.

Minimum Requirements:

- Tertiary qualifications degree in life sciences (Science, Pharmacy, Nursing) or similar
- Experience 5-15 years clinical research experience
- Prefer experience in more than one of following areas -project management, budgeting, finance, resourcing

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Дивизион
Development
Business Unit
Development
Место
Сингапур
Сайт
Mapletree Business City (MBC)
Company / Legal Entity
SG90 (FCRS = SG015) Novartis Asia Pacific Pharmaceuticals Pte. Ltd
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

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- 1. <https://www.novartis.com/about/strategy/people-and-culture>
- 2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
- 3. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Mapletree-Business-City-MBC/SSO-Strategy---Operations-Manager--Hub-_REQ-10087206
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