

Director of Operations, S&O

Job ID
REQ-10087208
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Индия

Сводка

The Director of Operations will work in close collaboration with the Global Head CDO and other members of the CDO LT in reviewing and tracking the Objectives and Key Results (OKRs) for CDO. Accountable for consolidating and reporting the progress made against CDO organizational OKRs and KPIs related to quality, cost, time and productivity. Will be accountable for setting up business governance framework for various governance meetings such as CDOLT (Leadership Team), Ambition review meetings and QRB (Quality Review Board).

About the Role

Major Activities

- In collaboration with Global Head CDO, CDOLT – translate multi year strategic vision into year on year goals and objectives. Ensure objectives are aligned upward with GDO / GDD objectives and downward through objectives of all associates within the CDO sub-functions.
- Drive governance for all non drug projects within CDO – track and measure the ROI and impact on CDO / GCO targets for cost, speed, productivity and quality.
- Ensures that appropriate KPIs and operational metrics are in place to track progress versus targets and OKRs. Coordinate oversight of metrics in collaboration with CDO sub functions and Business Analytics teams at GCO level.
- Lead and oversee S&O function within CDO – supporting in operational health and vendor management.
- Ensures robust resourcing algorithms are in place and collaborates with Resource Management function (at GDO level) to ensure that current and future CDO resourcing is appropriately defined and can successfully support portfolio delivery.
- Drive business efficiency, financial planning and cost basis; implement cross-functional strategies to maximize productivity and efficiency through use of effective business process, global corporate standards and utilization of strategic alliances with external partners.
- Manages Clinical Data Operations communication planning – Coordinates efforts with Communications colleagues and Clinical Data Operations Leadership Team to ensure an effective and consistent flow of messaging down through the organization, is in alignment with overall CDO strategy, OKRs and business priorities. Continually engages with stakeholders and key influencers to ensure that voice of the business (read associates) is heard, ideas are captured and plan alignment areas for improvement.

Essential Requirement

- At least 15 years industry experience in global drug development within the pharmaceutical industry.
- Proven leadership, collaboration, and organizational skills with demonstrated ability to successfully manage simultaneous deliverables and meet deadlines
- Excellent understanding of clinical trials methodology, GCP and medical terminology
- Must be able to anticipate challenges and risks and proactively suggest/implement solutions
- Ability to work under pressure demonstrating agility through effective and innovative team leadership
- Excellent interpersonal skills and proven ability to operate effectively in a global environment. Ability to influence and communicate across functions and to external stakeholders
- Excellent problem-solving, project management negotiation and conflict resolution skills

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Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

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