

Process Expert (m/f/d)

Job ID
REQ-10087818
Сен. 23, 2026
Австрия

Сводка

#LI-Hybrid
Location: Schaffenau, Tirol, Austria

We are seeking a Process Expert to join our Drug Substance Schaffenau team. In this role, you will play a key part in ensuring the safe, efficient, and compliant manufacture of high-quality products.

As a Subject Matter Expert (SME), you will support manufacturing operations through equipment qualification, cleanroom management, deviation handling, and the maintenance of GMP-compliant documentation. Working closely with cross-functional stakeholders, you will drive continuous improvement initiatives, support regulatory inspections, and contribute to operational excellence in a dynamic and innovative manufacturing environment.

About the Role

Key Responsibilities:

- Ensure manufacturing of high quality products on time, safe and efficient in the area of responsibility within the Process Support Unit.
- Coordinate equipment qualification and cleanroom-related activities.
- Handle deviations, implement and coordinate defined actions, and implement approved change requests.
- Create and maintain life-cycle documents to ensure compliance, accuracy, and inspection readiness.
- Represent the company as a Subject Matter Expert (SME) during Health Authority (HA) inspections.
- Collaborate with cross-functional departments and manage stakeholders to align expectations and resolve issues efficiently.
- Manage local administration of service providers for cleaning and gowning.
- Collaborate on and manage improvement projects in the production environment.
- Demonstrate a strong awareness of quality and a proactive, self-directed work approach.

Essential Requirements:

- Bachelor's degree in a scientific or technical field such as Biotechnology, Biology, Chemistry, Pharmacy, Process Engineering, or a related discipline.
- Strong interest in technical processes, automation, engineering or manufacturing environments.
- High learning agility with the ability to quickly understand new concepts, systems, and technologies.
- Proactive mindset with a willingness to take initiative and seek continuous improvement opportunities.
- Strong problem-solving skills and a structured approach to technical challenges.
- Effective communication skills and the ability to collaborate in cross-functional and diverse teams.
- Fluent English communication skills, both written and spoken.
- Native-level German language skills.

Please submit your application documents, including your CV, in both **German and English**.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: € 60.978,00 do € 89.300,00

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 60.977,70 /year (on a full time basis). We also offer a potential market oriented excess payment in line with your experience and qualifications.

Accessibility and accommodation

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range
€60,978.00 - €89,300.00

Дивизион

Operations

Business Unit

Production / Manufacturing

Место

Австрия

Сайт

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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