NOVARTIS

Senior Manager, Strategy & Operations

Job ID
REQ-10087889
Ноя. 02, 2026
Чехия

Сводка

Senior Manager, Strategy & Operations

#LI-Hybrid

Location: Prague, Czech Republic

Relocation Support: This role is based in Prague, Czech Republic . Novartis is unable to offer relocation support: please only apply if accessible.

You will play a critical role in shaping the operating model for International Communications & Patient Advocacy. As Senior Manager, Strategy & Operations, you will translate strategic priorities into scalable, performance-driven ways of working—embedding clear governance, planning discipline, and data- and AI-enabled solutions to drive alignment, simplification, execution excellence, and measurable impact across global and country teams.

About the Role

Key Responsibilities

- Design ,implement & continuously improve the International Comms & Patient Advocacy l operating model, ensuring clear governance, decision rights, and scalable ways of working
- Lead planning, objective-setting, and prioritization to align resources with strategic business goals
- Simplify and redesign processes to reduce complexity, duplication, and inefficiencies across the function
- Apply data, automation, and artificial intelligence to improve workflows, decision-making, and execution speed
- Define and embed performance frameworks, including key performance indicators and dashboards to track impact
- Drive financial discipline, managing budgets, headcount, and resource allocation in line with priorities
- Lead vendor strategy and partnerships to optimize value, reduce duplication, and align spend with strategic outcomes
- Deliver transformation initiatives, embedding new ways of working and driving sustained adoption across teams

Essential Requirements

- Bachelor’s degree or equivalent qualification required
- Extensive experience in strategy and operations, transformation, or management consulting within global organisations
- Proven ability to design and implement operating models, governance structures, and scalable processes
- Experience translating strategic priorities into clear objectives, success measures, and execution plans
- Strong financial and resource management experience, including budget oversight and headcount planning
- Demonstrated ability to lead change initiatives and drive adoption across complex, matrixed environments
- Experience improving processes using data, automation, or artificial intelligence to drive efficiency and decision making
- Strong analytical mindset with the ability to challenge complexity and drive simplification in ways of working

Benefits & Rewards

At Novartis, we’re committed to reimagining medicine together - and rewarding the people who make it happen.

- Expected Annual Base Salary Range for role: 1,284,010.00 to 2,384,590.00 CZK Annual

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave. You may be eligible for a company vehicle or a car allowance in accordance with the applicable local Novartis policies and guidelines.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical

sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Share Purchase Plan; Find out more about Novartis Business Services: https://www.novartis.cz/

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to di.cz@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Primary location salary range
Kč1,284,010.00 - Kč2,384,590.00
Дивизион
Corporate Affairs
Business Unit
Communications
Место
Чехия
Сайт
Prague
Company / Legal Entity
CZ02 (FCRS = CZ002) Novartis s.r.o.
Functional Area
Communications & Public Affairs
Job Type
Full time
Employment Type
Regular
Shift Work
No

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