NOVARTIS

Operational Scheduler

Job ID
REQ-10088815
Окт. 16, 2026
Турция

Сводка

We are looking for a highly motivated Operational Scheduler to support manufacturing operations through effective production planning, scheduling, resource coordination, and operational execution.
In this role, you will be responsible for ensuring that production activities are optimally scheduled, resources are efficiently utilized, and manufacturing commitments are delivered safely, compliantly, and on time. You will work closely with Production, Supply Chain, Quality, Engineering, and Manufacturing Support teams to balance operational priorities and maximize plant performance.

About the Role

Key Responsibilities

Production Planning & Scheduling

- Develop and maintain short- and medium-term production schedules aligned with business priorities and customer demand.
- Review manufacturing plans and identify capacity constraints, risks, and improvement opportunities.
- Coordinate production activities to ensure optimal utilization of personnel, equipment, and materials.
- Monitor schedule adherence and proactively manage deviations and operational disruptions.
- Support launch activities and production campaigns to ensure timely execution.

Operational Coordination

- Act as the main point of coordination between Production, Supply Chain, Warehouse, Quality, and Engineering functions.
- Facilitate daily operational planning meetings and communicate schedule changes to stakeholders.
- Ensure production resources are allocated effectively to support manufacturing requirements.
- Support business continuity planning and operational readiness.

Process & Manufacturing Support

- Provide operational support for manufacturing processes and production execution.
- Participate in troubleshooting activities, root cause investigations, and CAPA implementation.
- Drive continuous improvement initiatives to enhance productivity, efficiency, and schedule reliability.
- Support technology transfers and implementation of new manufacturing processes when required.

Manufacturing Systems & Data Management

- Maintain production planning and scheduling data within S4HANA/MES systems.
- Support development and optimization of Electronic Batch Records (EBR) and manufacturing workflows.
- Ensure compliance with Data Integrity, CSV, and digital manufacturing requirements.
- Generate and analyze performance reports to support decision-making.

Compliance & Quality

- Ensure all planning and scheduling activities comply with GMP, HSE, and company requirements.
- Support inspection and audit readiness.
- Participate in deviation investigations and change control activities.
- Ensure timely escalation of quality, compliance, and supply-related risks.

Key Performance Indicators (KPIs)

- Schedule adherence
- Production plan attainment
- Batch success rate
- On-time manufacturing execution
- Plant KPI achievement (PSP, TPT, OTOR, BOMA, ROA)
- Capacity utilization
- Inventory optimization
- Internal and external audit success
- Continuous improvement implementation
- Business continuity effectiveness

What You'll Bring

Required Experience

- Experience in pharmaceutical manufacturing, production planning, or manufacturing operations.
- Experience working in GMP-regulated environments.
- Strong understanding of production scheduling, capacity planning, and operational execution.
- Experience collaborating with cross-functional teams in a manufacturing environment.

- Experience supporting continuous improvement initiatives.

Technical Skills

- Production Planning & Scheduling
- Manufacturing Operations
- Capacity Planning
- GMP & Quality Systems
- Root Cause Analysis (RCA)
- CAPA Management
- Change Control
- Risk Management
- Lean Manufacturing
- Six Sigma
- Process Improvement
- Manufacturing Systems (MES/ERP)
- Data Integrity
- Supply Chain Coordination
- Production Performance Analysis

Leadership & Behavioral Skills

- Analytical Thinking
- Problem Solving
- Stakeholder Management
- Communication Skills
- Prioritization & Decision Making
- Cross-Functional Collaboration
- Continuous Improvement Mindset
- Project Coordination

Education

- Bachelor's Degree in Industrial Engineering, Chemical Engineering, Pharmacy, Manufacturing Engineering, Supply Chain Management, or a related discipline.

Languages

- English (Professional Working Proficiency)

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
Operations
Business Unit
Production / Manufacturing
Место
Турция
Сайт
İstanbul Kurtköy
Company / Legal Entity
TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No

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