

Global Finance Master Data Specialist

Job ID
REQ-10089383
Окт. 06, 2026
Мексика

Сводка

#LI-Hybrid

Location: Mexico City, Insurgentes

Relocation Support: This role is based in Mexico City, Insurgentes. Novartis is unable to offer relocation support: please only apply if accessible.

About the Role

At Novartis, we are reimagining medicine to improve and extend people's lives, and high-quality data is fundamental to that mission. As a Global Financial Master Data Specialist, you will play a critical role in ensuring the accuracy, integrity, and governance of finance and customer master data that supports key business processes across the organization.

The Global Finance Master Data Specialist (GFMD) Specialist is responsible for the daily operations, high quality of the service as well as timely processing of the master data changes for Customer Master Data and Finance and Controlling Master Data.

The associate ensures all necessary master data is available, accurate and compliant and providing regular and timely reporting to support NVS to enable improved performance, quality, compliance and cost reduction.

About the Role

Key Responsibilities

- Create, maintain, and validate customer, finance, and controlling master data within SAP and related systems.
- Ensure the accuracy, integrity, and compliance of master data entities, attributes, and hierarchies across global processes.
- Participate in global and local projects, including testing activities for finance and master data tools and enhancements.
- Monitor data quality, perform impact assessments, and escalate process or technical issues affecting master data integrity.
- Support KPI reporting, operational analysis, and continuous improvement initiatives to enhance service delivery.
- Collaborate with technical and business teams to resolve data-related issues and optimize master data processes.
- Support compliance, audit, and SOX control activities while promoting a strong governance and control environment.

Essential Requirements

- 1-4+ years of relevant experience in master data management, finance operations, accounting, or related business process environments
- Strong analytical and problem-solving skills with a focus on data quality, accuracy, and process improvement
- Understanding of internal controls, compliance requirements, and audit-related processes in a corporate environment
- Fluency in English with strong communication and stakeholder management skills
- Proven ability to collaborate effectively within a multinational organization
- Prior experience in financial shared service center environments

Desirable Requirements

- Experience supporting SOX compliance, governance, or master data control frameworks within a multinational organization
- Experience with data analytics, reporting tools, User Acceptance Testing, or finance transformation initiatives

Preferred Working knowledge of SAP ECC, S4 and MDG and finance-related master data, including customer, finance, or controlling data structures

Why Novartis?

At Novartis, our purpose is to reimagine medicine to improve and extend people's lives. As Associate Director, LACan BPA CoE, you will help shape strategic business decisions across the region through financial leadership, data-driven insights, and strong business partnerships. You will collaborate with leaders across functions and geographies while leading initiatives that drive growth, operational excellence, and long-term business success.

Accessibility and Accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities.

If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad.

Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve. We believe that diverse perspectives, experiences, and backgrounds are essential to driving innovation and improving outcomes for patients around the world.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

Finance

Business Unit

Finance

Место

Мексика

Сайт

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Аудит и финансы

Job Type

Full time

Employment Type

Regular

Shift Work

No

Ajustes de accesibilidad

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