NOVARTIS

Manager, Content Compliance

Job ID
REQ-10091202
Окт. 30, 2026
США

Сводка

#LI-Hybrid

This position will be located in East Hanover, NJ and will not have the ability to be located remotely. Please note that this role would not provide relocation, and only local candidates will be considered.

The Content Compliance Manager role sits at the center of how trusted, compliant content comes to life—where strategy, execution, and partnership intersect. As a Content Compliance Manager, you'll own the end-to-end stewardship of commercial content, working closely with Brand, Medical, Legal, Regulatory, and agency partners to enable confident decisions, reduce risk, and bring predictability to the content lifecycle. If you're motivated by ownership, impact, and building disciplined, modern ways of working that truly matter, this is a role where your influence will be seen and felt.

About the Role

Key Responsibilities:

- Own end-to-end MAP execution from intake through approval, distribution, maintenance, and withdrawal.
- Lead MAP submissions across brands and functions, including Urgent PR, Market Access, Training, Communications, and Patient Services.
- Validate submission readiness, metadata accuracy, and reviewer routing aligned to MAP governance and triage standards.
- Anticipate and manage risks, delays, and dependencies through forecasting, communication, and cross-functional collaboration.
- Ensure in-market compliance by managing asset expiration, withdrawal, and documentation in DAM and downstream systems.
- Partner with Content Owners to ensure timely asset removal aligned to expiration, withdrawal, or label changes.
- Contribute to MAP forecasting and capacity planning to improve demand visibility and reduce unplanned work.
- Govern consistent use of MAP and DAM tools, troubleshooting issues and enabling standardized ways of working.
- Serve as a trusted cross-functional partner, clearly communicating status, risks, options, and recommendations.

Essential Requirements:

- Bachelor's degree required; major in Business, Marketing, Communications, or related discipline preferred
- 3+ years of experience in pharmaceutical advertising, marketing operations, content, or communications
- Working knowledge of FDA and pharmaceutical promotional regulations and compliance principles
- Familiarity with pharmaceutical review and approval processes (MAP or equivalent)
- Strong project and workflow management skills
- Ability to use data, systems, and structured methodologies to manage work and inform decisions
- Proficiency with Microsoft 365 and content review / DAM systems (e.g., Aprimo or similar preferred, PowerPoint, and Excel)
- Clear communicator with strong organizational skills and attention to detail

Novartis Compensation Summary:

The salary for this position is expected to range between $108,500 and $201,500 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
US
Business Unit
Marketing
Место
США
Состояние
New Jersey
Сайт
East Hanover
Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation
Functional Area
Маркетинг
Job Type
Full time
Employment Type
Regular
Shift Work
No

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