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Manager, Access Capabilities and Portfolio Excellence

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Сводка

The Manager, Access Capabilities & Portfolio Excellence will play a key role in translating strategic priorities across International Value & Access into coordinated execution.

Working across Access Excellence and cross-functional teams, the role will drive portfolio excellence, transformation execution and effective program governance. The role will provide an integrated view of strategic priorities, strengthen delivery discipline, proactively manage risks and dependencies, and provide leadership with clear insights to support prioritization and decision-making.

This is a highly collaborative role requiring strong program and portfolio management capability, strategic thinking and the ability to influence and enable execution in a complex global matrix environment.

About the Role

Role Purpose

Drive portfolio excellence and execution capability across International Value & Access by providing leadership for roadmap execution, PMO governance, transformation delivery, and cross-functional coordination. The role ensures strategic priorities are effectively prioritized, governed, tracked, and delivered, while enabling leadership with actionable insights, risk visibility, and decision support to maximize organizational performance and business impact.

Key Responsibilities

Strategy Execution & Transformation

- Translate strategic priorities into integrated roadmaps, execution plans, milestones and measurable outcomes.
- Drive structured execution of strategic and transformation initiatives from planning through implementation and adoption.
- Partner with initiative owners to establish clear scope, deliverables, ownership, timelines and decision points.
- Identify execution barriers and enable timely resolution and escalation.

Portfolio Excellence

- Maintain an integrated view of strategic priorities, initiatives, milestones, dependencies, risks and outcomes across the portfolio.
- Establish fit-for-purpose portfolio management approaches that enable effective prioritization, sequencing and execution.
- Identify cross-portfolio dependencies, overlaps and opportunities for greater integration.
- Support leadership in making informed prioritization and trade-off decisions.

Program Management & Governance

- Provide program management and PMO leadership for complex cross-functional initiatives.
- Establish effective governance, operating rhythms, planning standards and execution disciplines.
- Drive milestone, risk, issue, dependency, decision and action management.
- Coordinate across initiative owners and teams to maintain momentum and accountability.

Performance & Decision Support

- Develop clear, leadership-ready portfolio reporting, dashboards and decision materials.
- Translate complex portfolio information into actionable insights.
- Proactively surface delivery risks, dependencies, emerging issues and decisions requiring leadership attention.
- Support definition and tracking of meaningful KPIs, outcomes and benefits.

Business Partnership & Cross-functional Integration

- Build trusted partnerships across Access Excellence, International Value & Access and cross-functional teams.
- Connect stakeholders and initiatives where delivery requires coordination across organizational boundaries.
- Support initiative owners with structured problem solving, stakeholder engagement and execution planning.
- Bring a proactive business-partnering mindset, anticipating challenges and enabling solutions rather than simply tracking progress.

Capability & Continuous Improvement

- Establish scalable portfolio and program management practices, tools and templates.
- Strengthen execution capabilities and ways of working across teams.
- Identify opportunities to simplify governance, automate reporting and reduce low-value coordination activities.
- Enable effective use of digital collaboration and portfolio-management tools.

Essential Requirements:

- Delivery of strategic roadmap milestones and transformation initiatives against agreed timelines and objectives.
- Portfolio visibility, governance effectiveness, and quality of executive reporting.
- Timely identification and mitigation of portfolio risks, issues, and dependencies.
- Leadership satisfaction with portfolio insights, reporting, and decision-support materials.
- Successful execution of IV&A and Access Excellence strategic priorities.
- Adoption and effectiveness of portfolio management, governance, and PMO practices.
- Quality and timeliness of governance reviews, dashboards, scorecards, and leadership communications.
- Continuous improvement in execution discipline, portfolio transparency, and organizational effectiveness.
- Successful implementation of BSI activation and strategic workstream initiatives.
- Realization of planned business outcomes and strategic benefits.

Desirable Requirements:

Education

- Master's degree in Business Administration, Life Sciences, Healthcare Management, Project Management, Operations, Strategy, or a related discipline.
- Professional certifications such as PMP, PRINCE2, Agile, Scrum, Lean Six Sigma, Portfolio Management, or Change Management are desirable.

Languages

- Fluent in English (written and spoken).

Experience

- 7-10 years of experience in Portfolio Management, PMO, Program Management, Strategy Execution, Business Operations, Operational Excellence, Consulting, or related functions.
- Proven experience leading enterprise portfolios, strategic roadmaps, or large-scale transformation programs.
- Strong experience in PMO governance, executive reporting, performance management, and portfolio oversight.
- Demonstrated ability to manage complex cross-functional initiatives involving senior stakeholders across global organizations.
- Experience facilitating leadership governance forums, strategic planning processes, and decision-making discussions.
- Strong analytical and problem-solving skills with the ability to translate complex information into actionable recommendations.
- Experience with portfolio and project management tools such as Microsoft Planner, Microsoft Project, Power BI, Jira, Smartsheet, or similar platforms.
- Experience driving continuous improvement, process optimization, and organizational effectiveness initiatives.
- Pharmaceutical, healthcare, life sciences, market access, or consulting industry experience preferred.

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Business Unit
Marketing
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Market Access
Job Type
Full time
Employment Type
Regular
Shift Work
No

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