NOVARTIS

Strokovni sodelavec za oskrbo zdravil / Associate Expert Drug Supply

Job ID
REQ-10092700
Ноя. 13, 2026
Словения

Сводка

Location: Menges, Slovenia #onsite

Role Purpose:
Are you interested in contributing to the reliable supply of medicines while working in a dynamic, cross-functional environment?
We are looking for an Associate Expert, Drug Supply to join our team and support the planning, coordination, and execution of drug supply activities. In this role, you will collaborate closely with Manufacturing, Quality, Supply Chain, Technical Operations, and other key stakeholders to help ensure medicines are supplied on time, in the right quantity, and in compliance with applicable GxP requirements.

Ali vas zanima, da bi prispevali k zanesljivi oskrbi z zdravili ter hkrati delali v dinamičnem, medfunkcionalnem okolju?
Iščemo pomočnika strokovnjaka za oskrbo z zdravili, ki se bo pridružil našemu timu in podpiral načrtovanje, usklajevanje ter izvajanje dejavnosti oskrbe z zdravili. V tej vlogi boste tesno sodelovali s proizvodnjo, oddelkom za kakovost, dobavno verigo, tehničnimi operacijami in drugimi ključnimi deležniki, da boste pomagali zagotoviti, da se zdravila dobavljajo pravočasno, v pravi količini in v skladu z veljavnimi zahtevami GxP.

About the Role

Your key responsibilities

- Support day-to-day drug supply planning, coordination, and execution
- Monitor supply needs, timelines, inventory, and potential supply risks
- Coordinate activities across Manufacturing, Quality, Supply Chain, and other functions
- Maintain accurate documentation, master data, and supply-related records
- Support investigations, deviations, changes, and continuous-improvement activities where applicable
- Identify potential supply constraints and proactively support mitigation actions
- Contribute to process optimization, digitalization, and operational excellence
- Work collaboratively across functions and sites to ensure reliable and compliant drug supply

What you bring

- University degree in pharmacy, chemistry, biotechnology, engineering, supply chain, life sciences, or a related field
- Initial experience in the pharmaceutical/biotech industry, manufacturing, supply chain, or a regulated environment is an advantage
- Good analytical, organizational, and problem-solving skills
- Strong attention to detail and quality
- Ability to manage multiple priorities and work effectively across functions
- Strong communication and collaboration skills
- Fluent English; additional local-language skills are an advantage

Vaše ključne odgovornosti

- Podpora pri vsakodnevnem načrtovanju, usklajevanju in izvajanju oskrbe z zdravili
- Spremljanje potreb po oskrbi, časovnih okvirov, zalog in morebitnih tveganj pri oskrbi
- Usklajevanje dejavnosti med oddelki proizvodnje, kakovosti, dobavne verige in drugimi funkcijami
- Vodenje natančne dokumentacije, osnovnih podatkov in evidenc, povezanih z oskrbo
- Podpora preiskavam, odstopanjem, spremembam in dejavnostim nenehnega izboljševanja, kjer je to primerno
- Prepoznavanje morebitnih omejitev pri oskrbi in proaktivna podpora ukrepom za njihovo ublažitev
- Prispevek k optimizaciji procesov, digitalizaciji in operativni odličnosti
- Sodelovanje med oddelki in lokacijami za zagotavljanje zanesljive in skladne oskrbe z zdravili

Kaj prinašate

- Univerzitetna izobrazba s področja farmacije, kemije, biotehnologije, inženirstva, dobavne verige, življenjskih znanosti ali sorodnega področja
- Začetne izkušnje v farmacevtski/biotehnološki industriji, proizvodnji, dobavni verigi ali reguliranem okolju so prednost
- Dobre analitične, organizacijske in sposobnosti reševanja problemov
- Izrazita pozornost do podrobnosti in kakovosti
- Sposobnost upravljanja več prioritet hkrati in učinkovitega sodelovanja med različnimi oddelki
- Odlične komunikacijske in sodelovalne sposobnosti
- Tekoče znanje angleščine; dodatno znanje lokalnega jezika je prednost

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: € 20,300 to € 37,700

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

Ugodnosti in nagrade V podjetju Novartis smo zavezani k skupnemu preoblikovanju medicine – in k nagrajevanju ljudi, ki to omogočajo. Predvideni razpon letne osnovne plače za to delovno mesto: od 20,300 € do 37,700 € Ponujena osnovna plača je določena na podlagi ciljev, ki ne upoštevajo spola, kot so ustrezna znanja, kompetence in izkušnje v skladu s politiko določanja plač v podjetju Novartis, po vstopu v podjetje pa bo redno pregledovana. Poleg osnovne plače ste lahko upravičeni do bonusa, ki temelji na uspešnosti, odvisno od določenih parametrov uspešnosti. Nagrade za sodelovanje v naši ekipi segajo daleč onkraj osnovne plače in spodbud. Ponujamo tudi vrsto konkurenčnih ugodnosti v naravi, ki vam pomagajo pri osebnem in poklicnem razvoju, kot so zavarovalni načrti, pokojninski načrti, viri za dobro počutje in globalni programi priznanj. Poleg tega zagotavljamo prilagodljive in hibridne možnosti dela, kjer je to mogoče, ter najmanj 14 tednov plačanega starševskega dopusta.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Primary location salary range
€20,300.00 - €37,700.00
Дивизион
Development
Business Unit
Development
Место
Словения
Сайт
Mengeš
Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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