NOVARTIS

Senior Manager, Scientific Project & Program Management

Job ID
REQ-10092932
Ноя. 25, 2026
Мексика

Сводка

The Senior Manager, Scientific Project & Program Management provides strategic program leadership and operational excellence support to Medical Strategy Teams (MSTs) across therapeutic areas. This role partners with cross-functional stakeholders to drive end-to-end planning, execution, governance, and continuous improvement of medical initiatives.

As a key leader, this individual enables successful delivery of high-priority Medical Affairs programs, including product launches, cross-functional transformations, and outcome-driven strategic initiatives. The role combines project and portfolio management expertise with strong business acumen, stakeholder engagement, budget oversight, and adoption of innovative tools and technologies, including AI-enabled solutions.

About the Role

Key Responsibilities

Strategic Program Leadership

- Partner with Medical Strategy Teams to develop and execute integrated medical plans aligned with organizational objectives and therapeutic area priorities.
- Drive strategic alignment of portfolios and initiatives, ensuring focus on high-impact outcomes and business priorities.
- Facilitate prioritization, resource allocation, and trade-off discussions to support effective decision-making.

Project & Program Management

- Lead and coordinate complex cross-functional projects and programs from planning through execution and delivery.
- Monitor milestones, timelines, risks, dependencies, and performance metrics to ensure successful outcomes.
- Establish and implement best-in-class project management practices, tools, and governance processes.

Tactical Planning & Execution

- Collaborate with medical teams to translate strategic objectives into actionable tactical plans.
- Track execution progress and proactively identify opportunities to improve delivery, efficiency, and operational effectiveness.
- Ensure consistent execution standards across supported therapeutic areas.

Budget & Resource Management

- Lead annual planning, budgeting, forecasting, and financial tracking activities.
- Analyze financial performance, identify risks and opportunities, and recommend mitigation strategies when needed.
- Support data-driven resource allocation and investment decisions.

Stakeholder Engagement & Communication

- Facilitate strategic and operational forums involving cross-functional stakeholders.
- Build trusted partnerships across Medical Affairs and the broader organization.
- Communicate project status, risks, recommendations, and outcomes effectively to leadership and team members.

Operational Excellence & Innovation

- Champion continuous improvement initiatives that enhance efficiency, scalability, and effectiveness.
- Drive adoption of new technologies, process automation, and digital solutions.
- Leverage AI tools responsibly to streamline workflows, enhance decision-making, generate insights, and improve overall work quality.

Knowledge & Information Management

- Support the development and maintenance of annual strategic plans and key program documentation.
- Ensure effective management, accessibility, and distribution of critical information across teams.
- Promote knowledge sharing and best-practice adoption.

Essential Requirements

Education

- Bachelor's degree in Life Sciences, Business, Project Management, Healthcare, or a related discipline.
- PMP (Project Management Professional) certification is preferred.

Experience

- Minimum of 5 years of experience within the pharmaceutical, biotechnology, healthcare, or related industry.
- Demonstrated experience leading complex projects and programs from initiation through completion.
- Proven success operating within matrixed, cross-functional environments.
- Experience supporting product development, Medical Affairs, scientific operations, or strategic portfolio management activities.
- Strong experience managing budgets, forecasting, and financial planning processes.

Technical & Professional Skills

- Advanced project and program management capabilities.
- Strong strategic thinking, problem-solving, and analytical skills.
- Experience using project management methodologies, tools, and reporting frameworks.
- Advanced proficiency with Microsoft Office applications, particularly Excel and PowerPoint.
- Ability to leverage emerging technologies and AI-enabled tools to improve productivity and decision-making.

Leadership & Interpersonal Skills

- Exceptional stakeholder management and influencing skills.
- Strong communication, presentation, and facilitation capabilities.
- Ability to lead initiatives across diverse teams and functions.
- High degree of organizational agility, adaptability, and accountability.
- Demonstrated ability to manage multiple priorities in a fast-paced environment.

Language Requirements

- Fluent English communication skills, both written and verbal, including presentation delivery in a global environment.

Additional Requirements

- Ability and willingness to collaborate across global teams and support activities during U.S. business hours as needed.
- Flexibility to respond to critical business priorities and participate in scheduled coverage when required.

Commitment to Diversity & Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? **https://www.novartis.com/about/strategy/people-and-culture**

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: **https://www.novartis.com/careers/benefits-rewards**

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
US
Business Unit
General Management
Место
Мексика
Сайт
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para des empeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Job ID
REQ-10092932

Senior Manager, Scientific Project & Program Management

Apply to Job
Job ID
REQ-10092932

Senior Manager, Scientific Project & Program Management

Apply to Job

Source URL: *https://www.novartis.ru/careers/career-search/job/details/req-10092932-senior-manager-scientific-project-program-management-es-es*

List of links present in page

1. https://www.novartis.com/about/strategy/people-and-culture
2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

3. mailto:tas.mexico@novartis.com
4. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Senior-Manager--Scientific-Project---Program-Management_REQ-10092932-1
5. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Senior-Manager--Scientific-Project---Program-Management_REQ-10092932-1