NOVARTIS

Senior Specialist, Regulatory Affairs

Job ID
REQ-10093052
Ноя. 24, 2026
Египет

Сводка

#LI-Hybrid

Location: Cairo, Egypt

Relocation Support: This role is based in Cairo, Egypt. Novartis is unable to offer relocation support: please only apply if accessible.

Ready to make your mark in Regulatory Affairs? As a Senior Regulatory Affairs Associate, you'll be at the heart of bringing innovative medicines closer to the patients who need them. You'll collaborate with colleagues across functions, navigate an evolving regulatory environment and help shape high-quality submissions and regulatory activities throughout the product lifecycle. It's an opportunity to build your expertise, broaden your impact and play a meaningful role in turning regulatory strategy into outcomes for patients.

About the Role

Key Responsibilities

- Develop and execute local regulatory strategies and submission plans aligned with business priorities and Egyptian regulatory requirements.
- Lead new product registrations and lifecycle activities, including renewals, variations, safety submissions and product information updates.
- Prepare, review and manage high-quality regulatory submissions to the Egyptian Drug Authority, ensuring timely follow-up and approvals.
- Provide regulatory expertise and guidance to local, regional and global stakeholders across assigned products.
- Assess regulatory impacts of product changes and define appropriate local submission, approval and implementation requirements.
- Support product launches, approved changes and business continuity through effective cross-functional regulatory collaboration.
- Identify regulatory risks, drive process improvements and build effective relationships with health authorities and internal stakeholders.

Essential Requirements

- Degree in Pharmacy, with or without a relevant postgraduate qualification.
- Three to four years of relevant Regulatory Affairs experience within the pharmaceutical industry.
- Strong knowledge of the Egyptian regulatory environment and Egyptian Drug Authority requirements.
- Practical experience managing new product registrations and post-approval lifecycle activities for pharmaceutical or biological products.
- Strong understanding of regulatory dossiers, variations, renewals, labelling, artwork and safety-related submissions.
- Excellent written and verbal communication skills in both Arabic and English, with strong stakeholder-management capabilities.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Novartis is a proud member of the ILO Global Business and Disability Network and the Valuable 500, promoting the inclusion of people with disabilities in workplaces around the world. We also collaborate with international partners, such as Disability: IN, Purple Space, and Business Disability Forum to identify and develop best practice solutions to enable people with disabilities to participate as equal members of our organization.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
Development
Business Unit
Development
Место
Египет
Сайт
New Cairo
Company / Legal Entity
EG02 (FCRS = EG002) Novartis Pharma S.A.E
Functional Area
Research & Development
Job Type

Full time
Employment Type
Regular
Shift Work
No

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