

Regulatory Affairs Head, Vietnam

Job ID
REQ-10068854
май 13, 2026
Вьетнам

Сводка

Internal Role Title: Regulatory Affairs Head
Location: Hanoi & Ho Chi Minh, Vietnam #LI-Hybrid

This role is based in Hanoi, Vietnam (preferred location) but also open for Ho Chi Minh. Novartis is unable to offer relocation support for this role. Please only apply if this location is accessible for you.

To act as the local Regulatory Affairs Head on behalf of Novartis, ensuring timely, compliant approvals from the Ministry of Health (MoH) and Drug Administration of Vietnam (DAV). The role is accountable for defining and executing regulatory strategies that enable competitive advantage, supply continuity, lifecycle optimization, and sustainable business growth across the full product portfolio in Vietnam.

About the Role

Key Responsibilities

Strategic & External Leadership

- Build and maintain strong relationships internally across Therapeutic Areas and functions, and externally with DAV, MoH, and key stakeholders to influence and manage regulatory and legislative changes.
- Develop and execute best-in-class Regulatory Affairs strategies to achieve accelerated approval timelines and optimal labeling outcomes. Monitor, anticipate, and communicate regulatory changes, ensuring alignment with local, Regional, and Global RA teams.
- Represent Novartis in regulatory interactions and ensure outcomes are clearly documented, communicated, and escalated.

Regulatory Accountability, Lifecycle maintenance, compliance & Supply Continuity

- Be accountable for all regulatory and legislative aspects of the product portfolio in compliance with Vietnam regulations and Novartis policies. Lead lifecycle maintenance activities including site transfers, variations, renewals, labeling changes, and post-approval commitments, etc., to ensure uninterrupted supply.
- Ensure proactive regulatory planning to minimize risk and prevent supply disruption. Oversee all RA workload to ensure high-quality, compliant files, timely submissions and approvals.

Cross-Functional & Business Partnership

- Collaborate cross-functionally with Commercial, Medical, Quality, Supply Chain, Legal, and Regional/Global teams to ensure alignment on priorities and objectives.
- Act as the central RA contact point between local, Regional, and Global stakeholders. Ensure regulatory strategies support launch readiness, supply resilience, country growth plan and portfolio value.

People Leadership & Organizational Excellence

- Lead the Regulatory Affairs function, providing clear direction and governance. Recruit, coach, and develop a high-performing, engaged regulatory team.
- Drive efficient team performance, optimal resource utilization, and sustainable delivery. Continuously enhance regulatory operational excellence and capability.

Essential Requirements

- University degree in Pharmacy, Medicine, or a related scientific discipline.
- Minimum 10 years of Regulatory Affairs experience within the pharmaceutical industry in Vietnam.
- Strong knowledge of Vietnam's healthcare environment, regulatory processes, and authority expectations.
- Proven experience developing regulatory strategies to support product launches and lifecycle management.
- Strong stakeholder management capabilities with the ability to influence in a highly matrixed organization.
- Demonstrated leadership experience in building, coaching, and developing teams.
- Ability to anticipate regulatory risks and plan proactively to ensure supply continuity.
- Fluent proficiency in Vietnamese and English, both written and spoken.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Development
Business Unit
Development
Место
Вьетнам
Сайт
Vietnam
Company / Legal Entity
VN04 (FCRS = VN004) Novartis Vietnam Company Ltd
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

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List of links present in page

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2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Vietnam/Regulatory-Affairs-Head--Vietnam_REQ-10068854-1
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