NOVARTIS

Senior Scientific Writer II

Job ID
REQ-10076558
май 18, 2026
Индия

Сводка

To write, support, and manage projects, to prepare high quality medical and scientific communications including literature review, abstracts, posters, slide sets, manuscripts (complex) for publication / presentation at congresses or internal medical and/or clinical teams.

About the Role

Location: Hyderabad #Hybrid

Key Responsibilities

• Prepares, literature review, abstracts, posters, and slide sets, and manuscripts (complex) working from various data sources including clinical study reports, patient profiles, protocols etc.

• Performs quality control (QC) checking / proof reading of the above-mentioned deliverables to meet customer expectations.

• Manages multiple projects of up to two brands at any given time.

• Obtains feedback from customers and implements customer management tactics.

• Complies with and support group's project management tool, standards, policies, and initiatives.

• Follows Novartis specifications for documentation, templates etc.

• Maintains records for all assigned projects including archiving.

• Maintains audit, SOP, and training compliance. Trains new joiners, fellow colleagues as and when required. Performs additional tasks as assigned.

Essential Requirements:

- Science degree or equivalent, B.Sc./equivalent with 8 years Clinical Research (CR) experience, M.Sc./M.Pharm +6 years of clinical research (CR) experience.
- Doctoral Degree or Qualification in Medical Sciences (MBBS/MD/equivalent); PhD + 4 years of CR experience, MBBS/equivalent + 4 years of CR experience, MD +2 year of CR experience. Excellent written and oral English.
- Project Management; People Management; Third Party (Customer/Vendor/Buyer) Relationship Management; Budgetary Management.
- Managing Cross Cultural Matrix Organization; Driving operational excellence.
- Scientific/Clinical Knowledge of safety aspects, TA, Disease, Brand.
- Writing medical documents and publications (e.g., abstracts, literature review, slide sets, posters, manuscripts, meeting reports).
- Clinical Research/ Drug Development; Drug Safety; Quality Management
- IT/ web applications, office productivity tools, and document formatting skills.

Commitment to Diversity & Inclusion

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
US
Business Unit
Marketing
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development

Job Type
Full time
Employment Type
Regular
Shift Work
No

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